

**67659**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Honorable George Latimer  
Westchester County Executive  
  
Robin Schlaff  
Director, Office for Women

**DATE:** February 11, 2019

**SUBJECT:** Resolution to exempt the procurement of an agreement with Hope's Door, Inc., pursuant to which it will provide domestic violence education services and case management services for non-residential domestic violence programs, from the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof.

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A resolution is submitted herewith to request that your Honorable Board exempt from the application of the Westchester County Procurement Policy the procurement of an agreement (the "Agreement") between the County of Westchester, acting by and through its Office for Women, (the "County") and Hope's Door, Inc. ("Hope's Door"), pursuant to which Hope's Door will provide domestic violence education services (the "Domestic Violence Education Services") and case management services for non-residential domestic violence programs (the "Case Management Services"), for a term commencing on January 1, 2019 and continuing through December 31, 2019.

The Domestic Violence Education Services and the Case Management Services are proposed to be provided via the Agreement, rather than two separate agreements, in order to make the County contracting process more efficient for both the County and Hope's Door.

As stated in separate resolution submitted to your Honorable Board, the Domestic Violence Education Services are exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(ix) thereof, which exempts contracts with teachers, lecturers, and other educational professionals or experts. However, the Case Management Services are not exempt from competitive procurement under the Westchester County Procurement Policy. Therefore, the County is requesting exemption of the procurement of the Case Management Services from those procurement procedures, as stated above, in order to ensure that the requirements of the Westchester County Procurement Policy and Procedures are satisfied with respect to said services.

The County believes that the requested exemption is justified because Hope's Door has successfully provided related non-residential domestic violence support services under contracts administered through the Office for Women since 1992, making it especially qualified to provide these services by reason of its expertise, leadership and longevity in the field, and because of its intimate connection with residential domestic violence services.

Based on the foregoing, it is proposed that the best interests of the County would be served by exempting the procurement of the agreement for Case Management Services from the application of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

We respectfully recommend the adoption of the attached resolution.

SED/bdm-r

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/21/2019 JICA MURKIN SECRETARY

## RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of case management services for non-residential domestic violence programs for a term commencing on January 1, 2019 and continuing through December 31, 2019, which are to be provided under an agreement with Hope's Door, Inc. ("Hope's Door"), for the same term, pursuant to which Hope's Door will provide said case management services as well as domestic violence education services.

APPROVED BOARD OF ACQUISITION & CONTRACTS (3/21/2019) - USA MARIJAJ, SECRETARY