



Westchester Community College

State University of New York

67004

January 4, 2019

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority for the County of Westchester (“County”) to enter into an agreement with the Putnam/Northern Westchester Board of Cooperative Educational Services for co-sponsorship of adult and continuing education programs for the period September 1, 2018 through August 31, 2019 in an amount not to exceed \$209,352.

For many years now the County, acting by and through the Westchester Community College (the “College”), has entered into agreements with the Putnam/Northern Westchester Board of Cooperative Educational Services (“Northern BOCES”) whereby the College and Northern BOCES would develop and implement adult and continuing education programs that are offered to the general public. These programs have been very successful and have and have assisted the College in fulfilling its function of expanding access to educational opportunity. The last agreement expired on August 31, 2018.

Authority is requested to authorize the College to enter into a new agreement with Northern BOCES for the period September 1, 2018 through August 31, 2019 in an amount not to exceed \$209,352.00, pursuant to an approved budget.

The College has statutory authority to enter into this agreement pursuant to New York State Education Law section 6306(7), which states “[s]ubject to the approval of the local sponsor ... the board of trustees of each community college may enter into any contract or agreement deemed necessary or appropriate for the effective operation of the college...”. Accordingly, approval of the Board of Legislators under GML Section 119-o is not required.

Pursuant to the terms of the agreement, the College will furnish administrative and financial support and Northern BOCES will furnish registration services, course announcements, teaching and other personnel together with classroom space, tuition collection and deposit services and on-site management services for the co-sponsored programs.

The agreement is exempt from the procurement policy pursuant to Section 3(a)(iii) thereof.

This contract will enable the College to continue its mission of providing life-long learning for the residents of Westchester County. The contract performance is monitored by the College Office of Institutional Research to ensure that contractual obligations are met by Northern BOCES.

Accordingly, I recommend adoption of the attached resolution.

BSM/jpi
Encls.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/31/2019

LISA MURRAY, SECRETARY

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby:

RESOLVED, that the County of Westchester be and hereby is authorized to enter into an agreement with the Putnam/Northern Westchester BOCES for the co-sponsorship of adult and continuing education programs, commencing September 1, 2018 and terminating August 31, 2019, in an amount not to exceed \$209,352.00, to be paid quarterly pursuant to an approved budget; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Dollars
N/A	701	8126			4408		\$209,352

Budget Funding Year(s) 2018/19 Start Date 9/1/18 End Date 8/31/19
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid \$209,352 _____
\$209,352 Federal Aid _____
 (must match resolution)
 Other _____