

ID66933

December 28, 2018

To: Honorable Board of Acquisition and Contract

From: Kathleen M. O'Connor, Commissioner
Department of Parks, Recreation and Conservation

Re: Resolution authorizing the County of Westchester to enter into a license agreement with Friends of Trailside Nature Museum for the purpose of providing support, cultural programs, activities and projects at the Trailside Museum and Ward Pound Ridge for the period of January 1, 2019 through December 31, 2023 with an option on the part of the County to renew the license for an additional five (5) year term.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through the Department of Parks, Recreation & Conservation (the "Department"), to enter into a license agreement with Friends of Trailside Nature Museum (the "Licensee" and/or "Friends") pursuant to which the Licensee would provide support, programs, activities and projects in Ward Pound Ridge commencing January 1, 2019 and ending December 31, 2023, at an annual license fee of \$1.00, with an option on the part of the County to renew for a five (5) year term.

The Licensee, a not-for-profit corporation formed exclusively for charitable purposes and solely for the benefit of Ward Pound Ridge and the Trailside Museum located therein, operates a gift shop, collects donations, provides for sale firewood for use by campers and sponsors programs such as hikes, educational talks, workshops and seminars. The Licensee re-invests all net proceeds into Ward Pound Ridge and the Trailside Museum programs, events, promotions and maintenance.

Pursuant to Section 3(a)xiii thereof, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for the purpose of entering into a contract with a not-for-profit organization for the support, enhancement or preservation of cultural resources and the arts.

The goal of this agreement is for Friends to assist in promoting appreciation and understanding of the natural world, providing financial and volunteer support of the Park and of the Trailside Museum by operating a gift shop, selling fire wood to campers,

financially supporting exhibits, workshops and events which provide horticultural, educational and cultural opportunities for the public. The objective of this agreement will be tracked and monitored by the Curator of the Trailside Museum who will oversee the organization of the various events and programs.

Accordingly, I recommend and urge your Honorable Board's approval of the annexed Resolution.

KMO/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/24/2019 - LISA MRISAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement (the “License”) with Friends of Trailside Nature Museum (the “Friends”) pursuant to which Friends would provide support, cultural programs, activities and projects in Ward Pound Ridge commencing January 1, 2019 and ending December 31, 2023, with an option on the part of the County to renew the license for an additional five (5) year term; and be it further

RESOLVED, that in consideration of this License, The Friends of Trailside Nature Museum shall pay the County an annual fee of \$1.00, to operate a gift shop, provide for firewood for sale, sponsor and financially support programs such as hikes, educational talks, workshops and seminars for the public and shall re-invest all net proceeds into Ward Pound Ridge and the Trailside Museum programs, events, promotions and maintenance; and be it further

RESOLVED, that the County Executive, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	4350	9289		\$1.00	2019
165	42	4350	9289		\$1.00	2020
165	42	4350	9289		\$1.00	2021
165	42	4350	9289		\$1.00	2022
165	42	4350	9289		\$1.00	2023

Budget Funding Year(s) 2019-2023 Start Date 1/1/2019 End Date 12/31/2023
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$ 5.00 Federal Aid _____
 (must match resolution) Other revenue _____