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Date: December 21, 2018

To: Honorable Members of the Board of Acquisition & Contract

From: Joseph K. Spano
Commissioner of Correction

Re: Authorization to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of a license agreement with Aramark Correctional Services, LLC to operate inmate commissaries for a term from January 1, 2019 through December 31, 2020, with the County's option to renew the agreement for up to three (3) one (1) year periods.

Authority of your Honorable Board is requested to exempt from the Westchester County Procurement Policy the procurement of a license agreement with Aramark Correctional Services, LLC ("Aramark") to operate inmate commissaries for a term from January 1, 2019 through December 31, 2020, with the County's option to renew the agreement for up to three (3) one (1) year periods.

Aramark has been a leader in the corrections commissary space for many years. Additionally, earlier this year, after reviewing the Department of Correction's commissary commission rates, we decided to work with our current provider Aramark to begin to rollback our commission of 45.6% under the current agreement to 39.6% and give the difference directly back to the inmates through strategic price reductions. Although the Aramark commissary prices are very competitive in the corrections space, we are in the process of reducing prices on several of the most popular commissary items. Doing so is another way for our agency to support the inmate rehabilitation process and at the same time bring us in line with the commission rate suggested by our oversight agency, the State Commission of Correction ("SCOC").

Normally the Department would undertake a competitive process to seek the commissary operation and secure the highest revenue possible for the County. However, in this case we know we are giving back a percentage of our commission, in fact causing a reduction of \$100,000 in revenue.

Pursuant to Section 3(a)(xxi), the Westchester County Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in

the best interest of the County. It is proposed that the County's interest would be served by exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt the procurement of this agreement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

JKS/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/10/2019 - LISA MRIJAJ, SECRETARY