

ID#66762

DATE: December 17, 2018

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer
Department of Information Technology

RE: Authority to enter into an agreement (IT-1562) with CGI Technologies and Solutions Inc., pursuant to which it will provide the County with professional maintenance services for its various proprietary 'CGI Advantage' software systems, for a term commencing on January 1, 2019 and continuing through December 31, 2023, for an amount not-to-exceed \$3,116,232.66, with the County having the sole option to extend its term by five (5) additional years thereafter, on the same terms, except that the not-to-exceed amount for said option said option term, if exercised, would be \$3,431,219.33.

By a series of agreements starting in 1991, the County has contracted with CGI Technologies and Solutions Inc. ("CGI"), which was formerly known as American Management Systems, Inc. ("AMS"), for certain software and services concerning payroll, human resources management, accounting, budgeting, and civil service enforcement. In 2003, the County procured from CGI (then still known as AMS) what was then known as the "AMS Advantage" suite of financial, human resources and budgeting systems (now known as "CGI Advantage"). In 2010, the County procured from CGI an upgrade of several of the "CGI Advantage" systems. The County requires professional maintenance services from CGI for such systems, as upgraded and currently in use, (the "CGI/AMS System") and the County has negotiated with CGI a multi-year agreement that would represent a substantial cost savings to the County as compared to year-to-year purchases of such professional maintenance services from CGI.

Therefore, authority is respectfully requested from your Honorable Board to enter into an agreement with CGI, pursuant to which CGI will provide the County with professional maintenance services for the CGI/AMS System, for a term commencing on January 1, 2019 and continuing through December 31, 2023, for an amount not-to-exceed \$3,116,232.66, with the County having the sole option to extend its term by five (5) additional years thereafter, on the same terms, except that the not-to-exceed amount for said option term, if exercised, would be \$3,431,219.33 (the "Agreement").

The proposed Agreement will serve a public purpose by allowing the County to maintain

an efficient and cost-effective system for performing mandatory government functions concerning payroll, human resources management, accounting, budgeting and civil service enforcement.

The goal and objective of the proposed Agreement is to allow the County to maintain an efficient and cost-effective system for performing mandatory government functions concerning payroll, human resources management, accounting, budgeting and civil service enforcement.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of fiscal responsibility, as using an efficient and cost-effective system for performing mandatory government functions concerning financial and employment matters will help ensure responsible and timely performance of such functions.

The goal and objective of the proposed Agreement will be tracked and monitored by staff of the Department of Information Technology.

The above-mentioned professional maintenance services for the existing CGI/AMS System are only available from CGI as that system is proprietary to CGI. Accordingly, I recommend that this procurement be classified as a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy.

Accordingly, the attached resolution is submitted for your consideration.

MB/SF/bdm/nm

APPROVED BOARD OF ACQUISITION & CONTRACTS 12/20/2018 DAN ACCIARDI, SECRETARY

RESOLUTION

Upon a communication from the Chief Information Officer, Department of Information Technology, be it hereby:

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (IT-1562) with CGI Technologies and Solutions Inc. (“CGI”), pursuant to which CGI will provide the County with professional maintenance services for CGI’s various proprietary ‘CGI Advantage’ software systems, for a term commencing on January 1, 2019 and continuing through December 31, 2023, for an amount not-to-exceed \$3,116,232.66, with the County having the sole option to extend its term by five (5) additional years thereafter, on the same terms, except that the not-to-exceed amount for said option said option term, if exercised, would be \$3,431,219.33; and be it further

RESOLVED, that pursuant to Section 9 of the Westchester County Procurement Policy, this procurement is deemed a sole source procurement; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Agreement IT-1562

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2019	101	16	6400	4070		\$603,912.01
2020	101	16	6400	4070		\$612,970.69
2021	101	16	6400	4070		\$622,165.25
2022	101	16	6400	4070		\$633,053.14
2023	101	16	6400	4070		\$644,131.57

Budget Funding Year(s): 2019 - 2023 Start Date: 01/01/19 End Date: 12/31/23

Funding Source Tax Dollars: \$3,116,232.66
State Aid: _____
\$3,116,232.66 Federal Aid: _____
(must match resolution) Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACTS - 12/31/2018 - JOAN COCCARDI, SECRETARY