

George Latimer
County Executive

66388

Date: December 3, 2018

To: Honorable Board of Acquisition and Contract

From: Kenneth Jenkins
Deputy County Executive

Re: Request for exemption from the Westchester County Procurement Policy for an Agreement with Outside the Box Media d/b/a Sharc Media (“Sharc”) pursuant to which Sharc will provide live podcasts via internet and radio for the period from January 1, 2018 through December 31, 2018 for an amount not to exceed \$12,000, payable as invoiced.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy a contract with Sharc pursuant to which Sharc will provide live podcasts via internet and radio for the period from January 1, 2018 through December 31, 2018 for an amount not to exceed \$12,000, payable as invoiced.

Ordinarily, under Section 5(b) of the Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing the required services. However, Sharc was the sole respondent to this request, and is the sole option for this service.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. However, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the County Procurement Policy. Accordingly, a resolution to exempt the procurement with Sharc is hereby submitted for your consideration.

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914)995-2900 E-mail: ce@westchestergov.com

RESOLUTION

Upon a communication from the Deputy County Executive, be it hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with Outside the Box Media d/b/a Sharc Media (“Sharc”) pursuant to which Sharc will provide live podcasts via internet and radio for the period from January 1, 2018 through December 31, 2018 for an amount not to exceed \$12,000, payable as invoiced.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12062018 - JOAN GUGGIARDI, SECRETARY