

66309

DATE: November 28, 2018

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer
Department of Information Technology

John M. Cullen
Commissioner
Department of Emergency Services

RE: AUTHORITY TO ENTER INTO A LICENSE AGREEMENT (IT-1560) WITH VERIZON BUSINESS NETWORK SERVICES INC., ON BEHALF OF VERIZON NEW YORK INC., PURSUANT TO WHICH IT WILL PROVIDE ITS EMERGENCY SUBSCRIBER LIST, FOR A TERM COMMENCING ON JUNE 10, 2018 AND CONTINUING ON A MONTH-TO-MONTH BASIS UNTIL TERMINATED BY EITHER PARTY PURSUANT TO THE TERMS OF THE AGREEMENT, FOR A TOTAL AMOUNT NOT TO EXCEED \$8,339.00 FOR EACH YEAR THE AGREEMENT REMAINS IN EFFECT.

BACKGROUND:

- Verizon maintains an Emergency Subscriber List (the "ESL"), which it licenses to providers of emergency services and/or emergency support services, solely for the purpose of assisting in the delivery of those emergency services by such providers. The County has licensed the ESL from various Verizon corporate entities via a series of successive agreements dating back to January 1, 2010.
- The ESL replaced a different database that the County formerly used and enabled the County to notify more residents in the event of an emergency. It remains critical to the County and its Department of Emergency Services ("DES") to have access to the ESL.
- Therefore, we now come before your Honorable Board requesting authority to enter into a new license agreement (the "Agreement", or "IT-1560") with Verizon Business Network Services Inc., on behalf of Verizon New York Inc., ("Verizon") pursuant to which it will provide the County with the ESL, for a term commencing on June 10, 2018 and continuing on a month-to-month basis until terminated by either party pursuant to the terms of the Agreement, for a total amount not to exceed \$8,339.00 for each year the Agreement remains in effect.

- The proposed Agreement will serve a public purpose by increasing the County's ability to notify residents in the event of an emergency.
- The goal and objective of the proposed Agreement is to provide the County with the information it needs in order to effectively provide residents with reliable information from government departments and agencies in the event of an emergency.
- The goal and objective of the proposed Agreement is in the best interests of the County in terms of health and welfare, as it will provide the County with the information it needs in order to effectively provide residents with reliable information from government departments and agencies in the event of an emergency.
- The goal and objective of the proposed agreement will be tracked and monitored by staff of DoIT.
- The ESL is only available from Verizon. Accordingly, we recommend that this procurement be classified as a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy.

ACTION REQUESTED:

Authority to enter into the Agreement with Verizon, pursuant to which it will provide the County with the ESL, for a term commencing on June 10, 2018 and continuing on a month-to-month basis until terminated by either party pursuant to the terms of the Agreement, for a total amount not to exceed \$8,339.00 for each year the Agreement remains in effect.

Accordingly, the attached resolution is submitted for your consideration.

MB/SF/bdm/nn

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY AND THE COMMISSIONER,
DEPARTMENT OF EMERGENCY SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement (IT-1560) with Verizon Business Network Services, Inc. on behalf of Verizon Florida LLC, ("Verizon") pursuant to which it will provide the County with its Emergency Subscriber List, for a term commencing on June 10, 2018 and continuing on a month-to-month basis until terminated by either party pursuant to the terms of IT-1560, for a total amount not to exceed \$8,339.00 for each year IT-1560 remains in effect; and be it further

RESOLVED, that pursuant to Section 9 of the Westchester County Procurement Policy, this procurement is deemed a sole source procurement; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Agreement IT-1560

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2018	263	20	752R	4380	T752	\$5,367
2019	263	20	752R	4380	T752	\$7,860
2020	263	20	752S	4380	T752	\$7,860
2021	263	20	752S	4380	T752	\$3,930

Budget Funding Year(s): 2018-2021 Start Date: 06/10/18 End Date: Upon Termination

Funding Source

\$25,017
(must match resolution)

Tax Dollars:

State Aid: \$25,017

Federal Aid: _____

Other: _____