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TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: November 27, 2018
SUBJECT: Authorization to extend the term of Agreement No. 14-941 with CHA Consulting, Inc. until December 31, 2020

Authority of your Honorable Board is requested to extend the term of Agreement No. 14-941 (the "Agreement") between the County of Westchester (the "County") and CHA Consulting, Inc. (the "Consultant"), III Winners Circle, P.O. Box 5269, Albany, New York 12205, for the provision of engineering services associated with the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, until December 31, 2020. The original Agreement was executed on March 27, 2015 and is for a total amount not to exceed \$2,527,268.26. The original Agreement completion date is December 31, 2018.

The engineering services included in the original Agreement are in progress. The County has been satisfied with the quality of services provided to date. This project is being constructed in eight phases. The latter phases of this project have been delayed due to the additional time needed to collect funds from the Airport Passenger Facility Charge program that are required to pay for projects costs. It is anticipated that construction will extend beyond the current Consultant Agreement completion date. Therefore, the professional services of CHA Consulting, Inc. will be required beyond the original completion date in order to provide engineering services associated with this project. Attached is a Resolution requesting an extension of the Agreement until December 31, 2020 with no increase in the not to exceed amount of \$2,527,268.26.

The objective of this term extension is in the County's best interest as it will provide for uninterrupted professional services pursuant to the Agreement for the Department project contained herein.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this contract by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation, be and is hereby authorized to amend Agreement No. 14-941 with CHA Consulting, Inc., III Winners Circle, P.O. Box 5269, Albany, New York 12205, for the provision of engineering services associated with the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York by extending the term until December 31, 2020; and be it further

RESOLVED, that all other terms and conditions of Agreement No. 14-941, including the not to exceed amount of \$2,527,268.26 shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee, is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Agreement No. 14-941

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
362	44	A069A-01-E	6120-03	N/A	N/A
362	44	A069A-01-I	6120-05	N/A	N/A

Budget Funding Year(s): 2018 Start Date: 03/27/2015 End Date: 12/31/2020
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 Federal Aid: _____ Vendor No.: _____
 \$ N/A (must match resolution) Other: 100% Airport Passenger Facility Charge Fund Encumbrance No.: _____