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65791

**TO:** Board of Acquisition and Contract

**FROM:** Reginald A. LaFayette & Douglas A. Colety  
Commissioners of the Board of Elections

**DATE:** October 30, 2018

**SUBJECT:** Resolution to Award to the Second Low Bidder  
Contract Nos. **BOE 18H (Z-1) and (Z-2)** and  
to Award to the Low Bidder Contract No. **BOE 18H (Z-4)**  
2019 and 2020 Primary, Special and General Election Moving Services and Storage of  
Handicapped Accessibility Equipment between the County Warehouse and Various Polling  
Place Locations in Westchester County ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and  
Yorktown; ZONE 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound  
Ridge and ZONE 4 – Mamaroneck, New Rochelle, Rye Town and Rye City.

**Contractor:** East Side Movers, Inc.  
**Amounts:** \$131,600.00 for Zone 1  
\$101,000.00 for Zone 2  
\$104,000.00 for Zone 4  
**Total Amount:** \$336,600.00

On October 17, 2018 two bids were received and opened for 2019 and 2020 Primary, Special and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County (“Handicapped Accessibility Bid”) for ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown - Contract No. **BOE 18H (Z-1)**. Also on October 17, 2018, two bids were received and opened for the Handicapped Accessibility Bid for ZONE 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge – Contract No. **BOE 18H (Z-2)**. On the same date three bids were received and opened for the Handicapped Accessibility Bid for Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City – Contract No. **BOE 18H (Z-4)**.

The bids were reviewed by the County Board of Elections and it was determined that Smart Moving & Storage, Inc. submitted the low bid for Zones 1 and 2 in the amount of \$126,660.00 and \$67,860.00 respectively and that East Side Movers, Inc. submitted the second low bid for Zones 1 and 2 in the amount of \$131,600.00 and \$101,000.00 respectively. The Board of Elections also determined that East Side Movers, Inc. submitted the low bid for Zone 4 in the amount of \$104,000. Pursuant to the bid specifications, the County-wide handicapped accessibility equipment moving work was separated into six zones, no bidder could be awarded more than three out of the six zones, and Smart Moving & Storage, Inc. submitted the low bid in five zones. A separate resolution of

even date herewith have been submitted to your Honorable Board to award Contract Nos. **BOE 18H (Z-3), (Z-5) and (Z-6)** to Smart Moving & Storage, Inc. Therefore, authority is hereby requested to award

Contract No. **BOE 18H (Z-1) and (Z-2)** to the second low bidder, East Side Movers, Inc., and to award contract No. **BOE 18H (Z-4)** to the low bidder East Side Movers, Inc.

The second low bidder and the low bidder has been investigated and it has been found that East Side Movers, Inc., Inc.

- Performed satisfactory work in the past for the County.
- Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

The public purpose, as well as the goal and objective of this contract, is to allow the Board of Elections to carry out its statutory duties in connection with all upcoming 2019 and 2020 Primary, Special and General Elections and to ensure that all eligible County residents have the opportunity to exercise their right to vote. County Board of Elections staff will monitor the contractor's performance of the contract.

It is my recommendation that Contract Nos. BOE 18H (Z-1),(Z-2) and (Z-4) be awarded to East Side Movers, Inc., in the total amount not to exceed \$336,600.00, payable pursuant to an approved budget and subject to appropriations.

RAL/DAC/dj

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/29/2018 - JOAN COCCARDI, SECRETARY

# RESOLUTION

## CONTRACT NOS. BOE 18H(Z-1), (Z-2) (Z-4)

Upon communication from the Commissioners of the Board of Elections,

**WHEREAS**, Smart Moving & Storage, Inc. submitted the low bid for Zones 1 and 2 in the amount of \$126,660.00 and \$67,860.00 respectively and that East Side Movers, Inc. submitted the second low bid for Zones 1 and 2 in the amount of \$131,600.00 and \$101,000.00 respectively and East Side Movers, Inc. submitted the low bid for Zone 4 in the amount of \$104,000, however, pursuant to the bid specifications, the County-wide handicapped accessibility equipment moving work was separated into six zones, no bidder could be awarded more than three out of the six zones, and Smart Moving & Storage, Inc. submitted the low bid in five contracts and zones;

**RESOLVED**, that Contract Nos. **BOE 18H (Z-1) and (Z-2)**, be awarded to the second low bidder and **BOE H (Z-4)** be awarded to the low bidder, 2019 and 2020 Primary, Special and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County be and is hereby awarded to, East Side Movers, Inc., 525 South Fourth Avenue, Mount Vernon, NY 10550 as follows:

\$131,600.00 for Zone 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown

\$101,000.00 for Zone 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge

\$104,000.00 for Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City

in the total amount not to exceed \$336,600.00, payable pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	14	1000	4380		\$131,600
	101	14	1000	4380		\$101,000
	101	14	1000	4380		\$104,000

**Budget Funding Year(s)** 2019, 2020 **Start Date:** January 1, 2019 **End Date:** December 31, 2020  
 (must match resolution)

**Funding Source:** **Tax Dollars** 100% County **Contractor Federal I.D. No./**  
**Social Security No.:** \_\_\_\_\_  
**State Aid** \_\_\_\_\_  
\$336,600.00 **Federal Aid** \_\_\_\_\_ **Vendor No.:** \_\_\_\_\_  
 (must match resolution) **Other** \_\_\_\_\_ **Encumbrance No.:** \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/29/2018 - JOHN COCCARDI SECRETARY