

**65524**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** October 16, 2018

**SUBJECT:** Authority to enter into an agreement with Westchester County Health Care Corporation to provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County, for a term commencing on June 1, 2018 and continuing through December 31, 2018, for a total amount not-to-exceed \$100,000, payable pursuant to an approved budget.

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Office for Women ("OFW"), to enter into an agreement (the "Agreement") with the Westchester County Health Care Corporation ("WCHCC"), pursuant to which WCHCC will provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County, for a term commencing on June 1, 2018 and continuing through December 31, 2018, for a total amount not-to-exceed One Hundred Thousand (\$100,000.00) Dollars, payable, pursuant to an approved budget.

The services to be provided by WCHCC pursuant to the proposed Agreement will include: access to a bilingual 24/7 hotline; crisis counseling and advocacy; accompaniment to appropriate resources including sexual assault exams, police, hospitals and other providers; comprehensive outreach; education; follow-up; and other related culturally-competent services.

By Act 175-2018, approved by the Westchester County Board of Legislators on October 15, 2018, the County was authorized to enter into the Agreement with WCHCC to provide said services.

The County has complied with the County Procurement Policy. On May 3, 2018, OFW issued an RFP seeking the services of qualified agencies to provide free bilingual services for victims of sexual assault. In an effort to solicit as many responses as possible, OFW emailed the RFP to forty-eight (48) agencies in Westchester and the surrounding areas. It also posted the RFP on the County's website. Despite these efforts, OFW received only one (1) proposal in response to the RFP, which was from WCHCC. Following consideration of the WCHCC's proposal with reference to the evaluation criteria set forth in the RFP, WCHCC was deemed to have the requisite experience and expertise to provide the required services.

It should be noted that OFW previously issued an RFP for these services at the end of 2017. Although it received two (2) proposals in response to this solicitation, OFW did not deem either proposal responsive to the RFP and rejected both proposals.

The proposed Agreement will serve a public purpose by providing victims of sexual assault with bilingual support services which will increase the likelihood of victims to pursue criminal justice or other remedies to hold offenders accountable.

The goals and objectives of the proposed Agreement are for WCHCC to provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women.

Attached for your consideration is a proposed Resolution.

RS/SED/jpg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/15/2018 - USA MR/AS SECRET/PA/1

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Office for Women ("OFW"), is hereby authorized to enter into an agreement (the "Agreement") with Westchester County Health Care Corporation ("WCHCC"), pursuant to which WCHCC will provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County for a term commencing on June 1, 2018 and continuing through December 31, 2018, for a total amount not-to-exceed One Hundred Thousand (\$100,000.00) Dollars, payable pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this IMA. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
263	11	111T	4380	T111	\$100,000	2018

Budget Funding Year(s) 2018 Start Date: 6/1/2018 End Date: 12/31/2018  
 (must match resolution)

\$100,000  
 (must match resolution)

Funding Source: Tax Dollars \$31,000  
 State Aid \$30,000  
 Federal Aid \$39,000  
 Other \_\_\_\_\_