

ID64659

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner

DATE: August 14, 2018

SUBJECT: Change Order No. 1
Contract No. PRC-905
Maintenance Service for Fuel Systems and Related Equipment
Various Parks, Recreation and Conservation Facilities
Westchester County, New York
Contractor: American Petroleum Equipment & Construction Company, Inc.
Amount of Change Order No. 1 \$25,000.00

On January 23, 2014, your Honorable Board awarded Contract No. PRC-905, Maintenance Service for Fuel Systems and Related Equipment, Various Parks, Recreation and Conservation Facilities, Westchester County, New York to American Petroleum Equipment & Construction Company, Inc. ("American Petroleum"), 63 Orange Avenue, Walden, New York 12586 in the amount of \$248,410.00. The agreement was duly executed.

On October 20, 2016, your Honorable Board granted authority for the County of Westchester ("County") to extend the agreement for one two (2) year option period, thereby increasing the agreement by \$165,606.66 to a new amount of \$414,016.66. The amendment to the agreement was duly executed.

The work under this agreement consists of providing all necessary labor, material and equipment required to furnish maintenance and repair services for vehicle fueling systems and fuel oil systems at various Department of Parks, Recreation and Conservation locations countywide. The agreement also includes the maintenance and repair of all fuel monitoring and dispensing systems.

Upon annual inspection by American Petroleum and the Westchester County Department of Health, it was determined that at Hudson Hills Golf Course there were a number of compliance

issues with current Westchester County Department of Health, New York State Department of Environmental Conservation and United States Environmental Protection Agency regulations. The current vehicle fueling and fuel oil systems have outdated fuel monitoring (Veeder Root) equipment. In both the maintenance garage and the clubhouse, the fuel monitoring equipment was malfunctioning and requires replacement. In addition, the equipment hoses need to be upgraded.

Authority is now requested of your Honorable Board to amend the contract to increase the total contract amount by \$25,000.00, for a new total contract amount not to exceed \$439,016.66.

The objective of this change order is to ensure that the operation of the fuel systems at this County facility are in good working order and in compliance with County, State and Federal regulations.

This change order is in the public's best interest as this work will provide safe and code compliant fuel systems, thus addressing the County Executive's priority area: Safety and Security (SS). There are no energy or environmental components associated with this project.

The Department will track and monitor the progress of the work.

This additional work is incidental to the original work and does not materially alter the main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity, and was unanticipated when work under the contract began. The term of the contract is January 1, 2014 to December 31, 2018.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1

Total Amount of Change Order No. 1	\$25,000.00
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This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

RESOLUTION

RE: CONTRACT NO. PRC-905
CONTRACT AMOUNT: \$ 414,016.66
CHANGE ORDER NO. 1 \$ 25,000.00
NET INCREASE: \$ 25,000.00
REVISED CONTRACT AMOUNT: \$ 439,016.66

CHANGE ORDER NO. 1

WHEREAS, Kathleen M. O'Connor, Commissioner of Parks, Recreation and Conservation, requests approval of Change Order No. 1 on Contract No. PRC-905, between the County of Westchester and American Petroleum Equipment & Construction Company, Inc., 63 Orange Avenue, Walden, New York 12586 for Maintenance Service for Fuel Systems and Related Equipment, Various Parks, Recreation and Conservation Facilities, Westchester County, New York; and

WHEREAS, it is requested that Contract No. PRC-905 be amended to provide for the installation of new fuel monitoring (Veeder Root) equipment and equipment hoses to replace the current equipment at Hudson Hills Golf Course in Ossining, New York; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. PRC-905 be and the same is hereby approved in the amount of \$25,000.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. PRC-905 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total Amount of Change Order No. 1 \$25,000.00

Original Agreement	\$248,410.00
First Amendment	\$165,606.66
This Amendment	\$ 25,000.00
TOTAL	\$439,016.66

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
165	42	2000	4380		\$25,000.00

Budget Funding Year(s) 2018 Start Date 1/1/2014 End Date 12/31/2018
 (must match resolution)
 Funding Source Tax Dollars _____ x _____
 State Aid _____

\$ 25,000.00
(must match resolution)

Federal Aid _____

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/06/2018 - LISA MRIJAJ, SECRETARY