

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

64246

DATE: July 13, 2018

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin McGuire
Commissioner, Department of Social Services

Robin Schlaff
Director, Office for Women

SUBJECT: Authority to enter into an agreement with Celia Megias in an amount not to exceed \$73,265 for consulting services at a rate of \$40.25/hour to assist victims of domestic violence in securing safe, temporary shelter and to provide assistance to victims and their household members in linkage to supportive services for the period from September 23, 2018 through, September 22, 2019 to be paid monthly pursuant to an approved budget and subject to appropriation.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement for consulting services (the "Agreement") with Celia Megias in an amount not to exceed \$73,265, at a rate of \$40.25/hour, to be paid monthly pursuant to an approved budget and subject to appropriation. Celia Megias will assist domestic violence victims to secure safe, temporary shelter and to provide assistance to victims and their households with referrals and linkages to supportive services with the long range goal of client self-sufficiency. The Agreement will commence September 23, 2018 and continue through September 22, 2019.

While numerous supportive service programs are available in Westchester, this Agreement will improve service delivery through education and training, linkage and coordination of services between service providers and victims of domestic violence and their household members.

Celia Megias will hold the position of Spanish-Speaking Domestic Violence Liaison (Consultant).

Additional responsibilities for Ms. Megias shall include, without limitation:

- assessing for and where appropriate grant temporary waivers of public assistance requirements which may place domestic violence victims at further risk or prevent them from escaping the abuse;
- periodically reassessing the individual's domestic violence circumstances and modify, terminate or extend waiver(s) for Temporary Assistance;
- providing referrals to the Crimes Victims Board for monetary compensation when customers are

- domestic violence victims and victims of other crime;
- assessing customers from other counties for domestic violence waivers at the Westchester County domestic violence shelters;
- determining fiscal responsibility for Westchester County customers that are at out of county domestic violence shelters in New York State. Forward Temporary Assistance applications for these customers to the White Plains Home Unit to establish Temporary Assistance eligibility; and
- provision of services in Spanish.

The public purpose of the proposed agreement is to ensure the immediate health, safety and welfare of victims of domestic violence in Westchester by providing them with access to safe temporary shelter and linkage to supportive services.

The goals and objectives of this program are to aid victims of domestic violence in securing safe, temporary shelter and to provide assistance to victims and their household members in linkage to supportive services with the long range goal of client self-sufficiency.

The goals and objectives are in the best interest of the County in terms of public health and public safety as they are aimed at protecting the health and safety of domestic violence victims. This program provides linkages to mental health providers and other healthcare providers who are vital to the safety and survival of victims of domestic violence.

The goals and objectives are in the County's best interests in terms of fiscal responsibility as the supportive services provided by this program focus on assisting victims to become self-sufficient.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. Ms. Megias will be required to submit to the Department quarterly statistical reports on all activities related to the program.

The Department is able to report that in 2017, Ms. Megias provided domestic violence services to 405 households (356 families and 49 single individuals) and in the first half of 2018 she provided services to 257 households (216 families and 41 single individuals) .

This contract is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xiv). The population served under this program are in need of public assistance by way of temporary housing accommodations and linkage to community based supportive services. This contract is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for this program falls under Social Service Block Grant.

An appropriate resolution requesting your Honorable Board's approval to enter into the above stated agreement is attached herewith.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Celia Megias to assist victims of domestic violence in securing safe, temporary shelter and to provide assistance to victims and their household members in linkage to supportive services, in an amount not to exceed \$73,265, at a rate of \$40.25/hour, to be paid monthly pursuant to an approved budget for the period commencing September 23, 2018 and continuing through September 22, 2019; and be it further

RESOLVED, that this agreement is subject to County appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Consultant, then the Consultant shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2018	101	22	8900	5850	-----	\$18,316
2019	101	22	8900	5850	-----	\$54,949

Budget Funding Year(s): 2018-19 Start Date: 09/23/2018 End Date: 09/22/2019
(must match resolution)

Funding Source Tax Dollars: 1%
 State Aid: 0%
\$73,265 Federal Aid: 99%
 (must match resolution) Other: