

64000

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: June 28, 2018

SUBJECT: Authority to amend an agreement with Westchester Hispanic Coalition, Inc. pursuant to which Westchester Hispanic Coalition, Inc. agreed to provide legal services for immigrants for a term commencing on January 1, 2017 and continuing through December 31, 2019 for a total amount not-to-exceed \$300,000, by reflecting the agency's name change from Westchester Hispanic Coalition, Inc. to Make the Road New York, effective retroactive to May 3, 2018

By resolution approved on March 23, 2017, your Honorable Board authorized the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement (the "Agreement") with Westchester Hispanic Coalition, Inc. ("WHC"), pursuant to which WHC would provide legal services for immigrants for a term commencing on January 1, 2017 and continuing through December 31, 2019 for a total aggregate amount not-to-exceed Three Hundred Thousand Dollars (\$300,000.00), payable quarterly pursuant to an approved budget. The Agreement was subsequently executed.

On May 3, 2018, WHC merged with Make the Road New York, a not-for-profit corporation of the State of New York and the new entity is now legally known as Make the Road New York. The new corporation has and will continue to provide the same services as were provided by WHC under the Agreement for the remainder of the contract term. Accordingly, authority is respectfully requested to amend the Agreement with WHC for the provision of legal services to immigrants for the period from January 1, 2017 through December 31, 2019 for a total aggregate amount not-to-exceed Three Hundred Thousand Dollars (\$300,000.00), by reflecting the agency's name change from Westchester Hispanic Coalition, Inc. to Make the Road New York, effective retroactive to May 3, 2018.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect upon the parties.

Attached for your consideration is a proposed resolution.

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend an agreement (the "Agreement") with Westchester Hispanic Coalition, Inc., pursuant to which Westchester Hispanic Coalition, Inc. agreed to provide legal services for immigrants for a term commencing on January 1, 2017 and continuing through December 31, 2019 for a total aggregate amount not-to-exceed Three Hundred Thousand Dollars (\$300,000.00), payable quarterly pursuant to an approved budget, by reflecting the agency's name change from Westchester Hispanic Coalition, Inc. to Make the Road New York, effective retroactive to May 3, 2018; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect upon the parties; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
					\$0	

Budget Funding Year(s) 2017-2019 **Start Date:** 1/1/2017 **End Date:** 12/31/2019
 (must match resolution)

\$ _____
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other _____