

63564

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: June 5, 2018

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with C&S Engineers, Inc. in connection with Engineering Services for Removal of Runway 11/29 and Runway 16/34 Obstructions, Phase I – Survey and Analysis, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York (#18-915)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for Removal of Runway 11/29 and Runway 16/34 Obstructions, Phase I – Survey and Analysis, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to remove Runway 11/29 and Runway 16/34 obstructions at the Westchester County Airport. Federal Aviation Administration (“FAA”) Regulations have been established to protect airspace and runway approaches from objects that could create a hazard to the safe operation of each flight. Federal grant assurances require the airport sponsor to take the necessary action to protect the airspace from any hazardous obstructions. This project work provides for the identification and removal of hazardous conditions that could impact the safe arrivals and departures of aircraft utilizing Runway 16/34 and Runway 11/29. These improvements will ensure compliance with FAA requirements. This agreement will benefit the public as it will enhance the safety of all airport travelers and the residents of Westchester County.

The County may be eligible for future reimbursement by FAA funds for this contract. Therefore, in accordance with FAA requirements, on April 12, 2018 a Request for Qualifications (“RFQ”) was publicly advertised in the New York State Contract Reporter. A total of nine (9) responses to the RFQ were received on May 3, 2018. After careful review of the submitted qualifications, the Professional Selection Board on May 29, 2018 ranked the firm of C&S Engineers, Inc., 499 Col. Eileen Collins Boulevard, Syracuse, New York 13212 as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling.

A Capital Budget Amendment is being requested in 2018 for this project. Authorization to enter into an Agreement will be submitted to your Honorable Board after the Capital Budget Amendment has been approved by the Board of Legislators and after negotiations with the consultant are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

Board of Acquisition and Contract
Obtain a Proposal and Negotiate a Fee
Removal of Runway 11/29 and Runway 16/34 Obstructions
Westchester County Airport,
Towns of Harrison and North Castle and Village of Rye Brook, New York
C&S Engineers, Inc.
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This matter has been reviewed by the Deputy County Executive and the Acting Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

HJG/JA/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with C&S Engineers, Inc., 499 Col. Eileen Collins Boulevard, Syracuse, New York 13212, for engineering services for Removal of Runway 11/29 and Runway 16/34 Obstructions, Phase I – Survey and Analysis, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

Agreement No. 18-915

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	362	44	A013601E	6120-03	N/A	

Budget Funding Year(s): 2018 Start Date: N/A End Date: N/A
(must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: 5% NYS
 Federal Aid: 90% FAA Vendor No.: _____
(must match resolution) Other: 5% Airport Special Revenue Fund Encumbrance No.: _____