

63241

DATE: May 16, 2018

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend an agreement with Family Services of Westchester, Inc. in order to exercise its second renewal option under the Agreement to provide Information: Mobility Management Services to the elderly under the Community Services for the Elderly Act, for an amount not to exceed \$50,000 in State funds, for the period commencing on April 1, 2018 and continuing through March 31, 2019.

By resolution approved on May 12, 2017 (the "May 12th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with Family Service of Westchester, Inc. (the "Contractor") to provide Information: Mobility Management Services for the elderly (the "Program") under the Community Services for the Elderly Act for an amount not to exceed \$50,000 in State funds, payable pursuant to an approved budget for the program period commencing on April 1, 2016 and continuing through March 31, 2017. The May 12th Resolution also stipulated that the County at its sole option could renew the Agreement for up to two (2) additional one-year periods, subject to the prior approval of the Westchester County Board of Acquisition and Contract and your Honorable Board. The Agreement with the Contractor was subsequently executed.

Thereafter, by resolution approved on May 25, 2017 (the "May 25th Resolution") your Honorable Board authorized the County *inter alia* to amend the Agreement with the Contractor in order to exercise the first of its two (2) renewal options under the Agreement to provide the Program for the period commencing on April 1, 2017 and continuing through March 31, 2018. The May 25th Resolution also authorized that funding for the program would remain at the same aggregate amount as the initial Agreement; but that the first renewal would be entirely State-funded (the "First Amendment"). The First Amendment was subsequently executed.

The County now seeks authority to further amend the Agreement with the Contractor in order to exercise its second renewal option thereunder for the provision of the Program at the same funding amount, for the program period commencing on April 1, 2018 and continuing through March 31, 2019. For the previous year, a total of 17,992 units of information were provided.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ/

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/07/2018 - LISA MARIJAJ, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend its agreement (the "Agreement") with Family Services of Westchester, Inc. (the "Contractor") to provide Information: Mobility Management services for the elderly (the "Program") under the Community Services for the Elderly Act in order to exercise the second of its two (2) renewal options thereunder for an amount not to exceed \$50,000.00 in State funds, payable pursuant to an approved budget, for a term commencing on April 1, 2018 and continuing through March 31, 2019 (the "Second Amendment") and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement:	\$50,000
First Amendment:	\$50,000
Second Amendment:	<u>\$50,000</u>
Total:	\$150,000

Account to be	Fund	Dept	Major Program, Program & Phas Or Unit or Org	Object/ Sub Object	Trust Account	Dollars																								
Charged	263	85	047T	4380	T047	\$50,000.00																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Budget Funding Year(s) (must match resolution)</td> <td style="width: 20%; text-align: center;">2018 - 2019</td> <td style="width: 15%;">Start Date</td> <td style="width: 15%; text-align: center;">4/1/18</td> <td style="width: 15%;">End Date</td> <td style="width: 20%; text-align: center;">3/31/19</td> </tr> <tr> <td>Funding Source</td> <td style="text-align: center;">State Aid</td> <td colspan="4" style="text-align: right;"><u>\$50,000.00</u></td> </tr> <tr> <td></td> <td style="text-align: center;">Other</td> <td colspan="4" style="text-align: right;"><u>\$0</u></td> </tr> <tr> <td><u>\$50,000.00</u> (must match resolution)</td> <td colspan="5"></td> </tr> </table>							Budget Funding Year(s) (must match resolution)	2018 - 2019	Start Date	4/1/18	End Date	3/31/19	Funding Source	State Aid	<u>\$50,000.00</u>					Other	<u>\$0</u>				<u>\$50,000.00</u> (must match resolution)					
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