

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

62968

Date: April 25, 2018

To: The Honorable Board of Acquisition and Contract

From: Kevin M McGuire
Commissioner of Social Services

Re: Resolution authorizing the County of Westchester to award Contract DSS301-18 to Eveready NY Movers, Inc., 837-C Midland Avenue, Yonkers, New York 10701, to provide Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services for the period from May 1, 2018 through April 30, 2020 in the total amount not to exceed \$152,064 payable at the rate of \$190.08 per move and subject to appropriation, with the County reserving an option to extend the contract for up to four (4) additional one-year periods.

The County is required to provide moving services to public assistance households of Westchester County pursuant to Section 352.6 of Title 18 New York State Code of Rules, and Regulations ("NYCRR"). This requirement affects households, who by virtue of homelessness require emergency moves to or between homeless facilities. To meet this requirement, the County developed a bid document to seek professional moving services.

A bid was issued on April 2, 2018 for Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services (the "Department"). Three (3) bids were received and opened on the bid opening date, April 25, 2018. The bids were reviewed and the Department recommends that the Contract for Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services be awarded to the lowest responsible bidder, Eveready NY Movers, Inc., 837-C Midland Avenue, Yonkers, New York 10701. The Bid Sheet is attached as part of the Resolution.

The low bidder has been investigated and Eveready NY Movers, Inc.'s past experience has been found to be satisfactory.

Authority is therefore requested to authorize the County to enter into an agreement with Eveready NY Movers, Inc., 837-C Midland Avenue, Yonkers, New York 10701, for Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services in the total amount not to exceed \$152,064 payable at the rate of \$190.08 per move for the period from May 1, 2018 through April 30, 2020, with the County reserving an option to extend the contract for up to four (4) additional one-year periods (the "Option Years"). Pricing for the Option Years shall be increased by 50% of the percentage change, if any, in the Consumer Price Index ("CPI") (1967=100 for New York, N.Y.-Northeastern, N.J.) over the preceding year. Performance Security shall be provided by Eveready NY Movers, Inc. in an amount equal to 5% of the total annual contract amount.

The services to be provided pursuant to the proposed agreement serve the **public purpose** of assuring the well-being of the homeless population in Westchester County by providing necessary services when they have to move to or between shelters.

The **goals and objectives are** to provide safe and reliable emergency moving services for Homeless Customers of the Westchester County Department of Social Services. Services will be provided on an "as needed" basis.

The goals and objectives are **in the best interests of the County in terms of public safety** as the clients are assured safe and expeditious moving services by an experienced and responsible vendor.

They are also in the best interests of the **County in terms of fiscal responsibility** as the services are provided at pre-determined rates and on an "as needed" basis.

These goals and objectives will be monitored through the submission of claims and data sheets by the vendor which will contain specifics about every move and through regular contact with personnel at the homeless facilities, as well as through feedback from customers. In addition, there will be communication with District Office staff concerning any problems or issues resulting from the many moves to be performed by the vendor.

Accordingly, authority is requested for the County of Westchester to award a contract to **Eveready NY Movers, Inc.**, for the purpose stated above.

Your Honorable Board's approval of the attached resolution is respectfully requested.

KMM/BG/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that Contract DSS301-18 for Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services is hereby awarded to the lowest responsible bidder, Eveready NY Movers, Inc., 837-C Midland Avenue, Yonkers, New York 10701, for the period from May 1, 2018 through April 30, 2020 in the total amount not to exceed \$152,064 payable at the rate of \$190.08 per move; and be it further

RESOLVED, that the County shall reserve an option to extend the contract for up to four (4) additional one-year periods (the "Option Years"). Pricing for the Option Years shall be increased by 50% of the percentage change, if any, in the Consumer Price Index ("CPI") (1967=100 for New York, N.Y.-Northeastern, N.J.) over the preceding year; and be it further

RESOLVED, that Performance Security in an amount equal to 5% of the total annual contract amount shall be deemed adequate and sufficient security; and be it further

RESOLVED, that this contract is also subject to County appropriations; and be it further

RESOLVED, that this contract is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this contract. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this contract or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the contract upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute the above contract on behalf of the County of Westchester.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2018	101	22	8900	5850	-----	\$23,214
2018	101	22	8900	5860	-----	\$33,810
2019	101	22	8900	5850	-----	\$30,952
2019	101	22	8900	5860	-----	\$45,080
2020	101	22	8900	5850	-----	\$7,738,
2020	101	22	8900	5860	-----	\$11,270

Budget Funding Year(s): 2018-2020 Start Date: 05/01/2018
(must match resolution)

End Date:04/30/2020

		<u>5860</u>	<u>5850</u>
Funding Source	Tax Dollars:	71%	1%
	State Aid:	29%	0%
	Federal Aid:	0%	99%
	Other:		

\$152,064
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/24/2018 - LISA MRIJAD SECRETARY

Contract No. DSS301-18

**Emergency Moving Services for the Homeless Customers
Westchester County Department of Social Services**

BIDS RECEIVED: WED. 04/25/18 11:00 AM

NAME, ADDRESS, PHONE, EMAIL	BID CHECK	AMOUNT OF BID	Rank
Let's Make A Deal, LLC 145 Saw Mill River Road Yonkers, NY 10701 (914) 776-8581 Letsdeal914@gmail.com	Yes	\$220,000	2
Eveready NY Movers, Inc. 837-C Midland Avenue Yonkers, NY 10701 (914) 315-0062 evereadyids@gmail.com	Yes	\$152,064	1
Yonkers Moving Corp 24 Locust Hill Avenue Yonkers, NY 10701 (914) 396-8854 drgreen55@yahoo.com	Yes	\$500,000	3
Lam-Mar Diversified 153 Winthrop Avenue Elmsford, NY 10523 (914) 592-2888 sales@westchestermover.com			