

62437

Date: April 4, 2018

To: Honorable Board of Acquisition and Contract

From: Lawrence Soule
Budget Director

Re: Resolution to exempt from the Westchester County Procurement Policy an Agreement with The Rockefeller Institute of Government to assist the County in preparing a shared services plan as required by the 2017 New York State Budget, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy an agreement with The Rockefeller Institute of Government (the "Institute"), pursuant to which the Institute, in partnership with The Benjamin Center at SUNY New Paltz (the "Benjamin Center"), will assist the County with the development of a county-wide shared services plan as required by the 2017 New York State Budget (the "Agreement"). The term of the Agreement will commence on April 1, 2018 and continue through December 31, 2018. In consideration for services to be rendered, the County shall pay the Institute an amount not-to-exceed \$91,000.00, pursuant to an approved budget.

By way of background, in 2017 the County submitted to New York State (the "State") a county-wide shared services plan as required by the 2017 New York State Budget (the "State Budget"). The State is allowing the County to resubmit a new plan in compliance with the provisions of the State Budget. An initial plan is due by August 1, 2018, an adopted plan by September 2018, and a final presentation of the plan by October 15, 2018. The County intends to contract with the Institute, who, in partnership with the Benjamin Center, will assist the County in preparing the shared services plan.

Ordinarily under Section 6 of the Procurement Policy, the County is required to issue a Request for Proposals ("RFP") to procure such services. However, the Institute previously prepared a written review on behalf of the State of all of the plans previously submitted under the State county-wide shared services initiative. Additionally, the Institute prepared the Eight-Point Albany County shared services & property tax savings action plan. Given the specialized nature of this work, the demanding timeline and the prior experience of the Institute, it is proposed that the best interests of the County will be served by exempting this Agreement from the County Procurement Policy.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. Based upon the foregoing, it is proposed that the best interests of the County would be served by exempting this Agreement with the Institute from the procedures of the County's Procurement Policy. A resolution to exempt this agreement from procurement is hereby submitted for your consideration.

LS/jpg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/05/2018 - LISA M. J. SECRETARY

RESOLUTION

Upon a communication from the Budget Director, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with The Rockefeller Institute of Government, who, in partnership with The Benjamin Center at SUNY New Paltz, will assist the County in preparing a shared services plan as required by the 2017 New York State Budget.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/05/2016 - LISA M. RIJSE, SECRETARY