

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

62065

DATE: March 6, 2018

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner

SUBJECT: Authority to amend an agreement with Westhab, Inc. pursuant to which Westhab, Inc. agreed to administer the STRIVE® Forward Juvenile Justice Initiative for the period from October 15, 2015 through October 14, 2018 for a total aggregate amount not to exceed \$467,500 pursuant to an approved budget, by increasing the not-to-exceed amount thereunder by an additional \$76,950 in order to provide additional services to youth under the program.

By resolution approved on February 18, 2016 (the “February 18th Resolution”) your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Development (the “Department”), on behalf of the Westchester Putnam Local Workforce Development Board (the “WDB”), to enter into an agreement with Westhab, Inc. (“Westhab”) pursuant to which Westhab would administer the STRIVE® Forward Juvenile Justice Initiative (the “Program”) for the period from October 15, 2015 through October 14, 2018 for an amount not to exceed \$467,500 pursuant to an approved budget (the “Agreement”). The Agreement was subsequently executed.

Funding under the Agreement was awarded to the County under a subgrant from STRIVE International, Inc. (“STRIVE®”), which was passed through from the United States Department of Labor’s Employment and Training Administration (the “Grant”). As your Honorable Board may know, STRIVE® is a not-for-profit organization whose mission is to transform the lives of at-risk populations by providing support and training that lead to livable wage employment and societal re-integration. The County, as a STRIVE® affiliate, was eligible to receive such funding following the County’s submission of a grant proposal and STRIVE’s® acceptance of said proposal.

By letter dated January 12, 2018 from STRIVE®, the Department was informed that STRIVE® had approved a Program Budget Modification under the Grant, awarding an additional \$76,950 to the County to provide additional Program services under the Agreement. The additional services will consist of providing additional soft skills and hard skills to the same youth that were enrolled in the Program, to enable these youth to gain employment, complete high school, go to college or start training.

Accordingly, authority is respectfully requested to amend the Agreement with Westhab, Inc. pursuant to which Westhab, Inc. agreed to administer the STRIVE® Forward Juvenile Justice Initiative for the period from October 15, 2015 through October 14, 2018 for a total aggregate amount not to exceed \$467,500 pursuant to an approved budget, by increasing the not-to-exceed amount thereunder by an additional \$76,950, from an amount not-to-exceed \$467,500, to a new total aggregate amount not-to-exceed \$544,450, pursuant to an approved budget, in order to provide additional services to youth under the Program.

It should be noted that the Department previously complied with sections 6 and 13 of the Westchester County Procurement Policy by issuing an RFP seeking proposals from public and private non-profit agencies to administer the Program. Following this process, Westhab was awarded the contract. The additional \$76,950 in funding made available through the Program Budget Modification was specifically allocated to the County by STRIVE® to provide additional Program services under the Agreement with Westhab.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect by the parties.

The Agreement will serve a public purpose by helping youth in Westchester County with ties to the juvenile justice system find employment.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

KMM/AT/jpg

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Development, on behalf of the Westchester Putnam Local Workforce Development Board is hereby authorized to amend an agreement with Westhab, Inc. pursuant to which Westhab, Inc. agreed to administer the STRIVE® Forward Juvenile Justice Initiative (the “Program”) for the period from October 15, 2015 through October 14, 2018 for a total aggregate amount not to exceed \$467,500 pursuant to an approved budget, by increasing the not-to-exceed amount thereunder by an additional \$76,950, from an amount not-to-exceed \$467,500, to a new total aggregate amount not-to-exceed \$544,450, pursuant to an approved budget, in order to provide additional services to youth under the Program; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect by the parties and be it further

RESOLVED that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	T476	7350	476Q	\$76,950

Budget Funding Year(s): 2015 (Grant Year) Start Date: N/A End Date: N/A
(must match resolution)N/A

Funding Source
\$76,950
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other: