

**[61709]**

February 23, 2018

TO: Honorable Members  
Board of Acquisition and Contract

FROM: Michael Orth, MSW  
Commissioner, Department of Community Mental Health

SUBJECT: Authority to:

- 1) enter into five (5) successive one (1) year grant agreements with the United States Department of Housing and Urban Development (“HUD”) to accept grants in a total aggregate amount of approximately \$43,350,352 in support of the Rental Assistance Project, to be distributed to the County over the course of five (5) successive one year terms commencing on February 1, 2018 and continuing through January 31, 2023; and
- 2) enter into six (6) agreements with the six (6) agencies listed below for the provision of a Rental Assistance Project for homeless and disabled persons, for a five (5) year term commencing on February 1, 2018 and continuing through January 31, 2023, in a total aggregate amount not-to-exceed \$42,430,991, in the individual amounts set forth below.

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Authority is respectfully requested for the County, acting by and through its Department of Community Mental Health (the “Department”) to enter into five (5) successive one (1) year grant agreements with HUD to accept grants in the total aggregate amount of approximately \$43,350,352 in support of the Rental Assistance Project. These funds will be distributed to the County over the course of five (5) successive one year terms commencing on February 1, 2018 and continuing through January 31, 2023 (the “Grant Agreements”).

Authority is further requested to enter into six (6) agreements with the six (6) agencies listed below for the provision of Rental Assistance Project services for homeless and disabled persons, for a five (5) year term commencing on February 1, 2018 and continuing through January 31, 2023, in a total aggregate amount not-to-exceed \$42,430,991, in the individual amounts set forth below:

<b>Agency</b>	<b>No. of Units</b>	<b>Total Amount Not-to-Exceed 2/1/18 - 1/31/23</b>
Human Development Services of Westchester, Inc.	140	\$14,780,224
Lexington Center for Recovery, Inc.	78	\$7,655,247
Lifting Up Westchester, Inc.	48	\$3,808,066
Westhab, Inc.	80	\$7,272,376
The Guidance Center of Westchester, Inc.	42	\$3,288,542
The Mental Health Association of Westchester County, Inc.	62	\$5,626,536
<b>TOTAL</b>	450	\$42,430,991

It should be noted that of the total amount of \$43,350,352 in funds that HUD will provide to the County under the Grant Agreements, \$919,361 will be retained by the County to cover administration costs associated with the Grants.

The Rental Assistance Project, funded by the United States Department Housing and Urban Development, provides housing for homeless disabled persons.

The agreements will serve a public purpose by providing housing and supportive services on a long-term basis for homeless persons with disabilities (primarily those with serious mental illness and/or chronic problems with alcohol and/or drugs) and their families who are living in places not intended for human habitation (e.g., streets), drop-ins or in emergency shelters.

The goals and objectives of the agreements are to provide housing and supportive services on a long-term basis for homeless persons with disabilities, (primarily those with serious mental

illness and/or chronic problems with alcohol and/or drugs) and their families who are living in places not intended for human habitation (e.g., streets), drop-ins or in emergency shelters.

The goals and objectives are in the best interests of the County as those that are in need of housing will be able to find housing that is in a safe and secure environment and not in the streets. This will assist those in transition to find affordable housing and lead productive lives in Westchester County.

The goals and objectives will be tracked and monitored by requiring housing providers to complete the HUD Annual Progress Report (APR). Performance of providers is tracked using the following two outcomes:

- Increased residential stability
- Increased skill level and/or income

The Grant Agreements do not constitute a procurement and as such are not subject to the requirements of the County Procurement Policy.

The agreements with the agencies that implement the Rental Assistance Project are competitively bid at inception through the application process and have been approved by HUD. Therefore, they are specifically excepted from the Federal Common Grant Rules. The Department maintains documentation to substantiate HUD's approval of these agencies.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The Agencies are reimbursed against actual expenses in accordance with the applicable regulations prescribed by the United States Department of Housing and Urban Development.

Thank you for your consideration of this matter.

MO/TP/JPG/nn

Attachment

## RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through the Westchester County Department of Community Mental Health (the "Department"), is authorized to enter into five (5) successive one (1) year agreements with the United States Department of Housing and Urban Development ("HUD") to accept grants in a total aggregate amount of approximately \$43,350,352 in support of the Rental Assistance Project, to be distributed to the County over the course of five (5) successive one year terms commencing on February 1, 2018 and continuing through January 31, 2023; and be it further

RESOLVED, that the County, acting by and through the Department, is authorized to enter into six (6) agreements with the six (6) agencies listed below for the provision of Rental Assistance Project services for homeless and disabled persons for a five (5) year term commencing on February 1, 2018 and continuing through January 31, 2023, in a total aggregate amount not-to-exceed \$42,430,991, in the individual amounts set forth below:

<b>Agency</b>	<b>No. of Units</b>	<b>Total Amount Not-to-Exceed 2/1/18 - 1/31/23</b>
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The Mental Health Association of Westchester County, Inc.	62	\$5,626,536
<b>TOTAL</b>	<b>450</b>	<b>\$42,430,991</b>

; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute this agreement for the County of Westchester.

Account to be charged/credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/Sub Object	Trust Account	Dollars
	263	26	490T	4380	T490	8,153,471
	263	26	490U	4380	T490	8,316,540
	263	26	490V	4380	T490	8,482,871
	263	26	490W	4380	T490	8,652,529
	263	26	490X	4380	T490	8,825,580
	263	26	490T	9852	T490	8,153,471
	263	26	490U	9852	T490	8,316,540
	263	26	490V	9852	T490	8,482,871
	263	26	490W	9852	T490	8,652,529
	263	26	490X	9852	T490	8,825,580
2018	101	26	2000	Various		134,441
2019	101	26	2000	Various		149,352
2020	101	26	2000	Various		152,339
2021	101	26	2000	Various		155,386
2022	101	26	2000	Various		158,493
2023	101	26	2000	Various		13,229
2018	101	26	2000	9852		134,441
2019	101	26	2000	9852		149,352
2020	101	26	2000	9852		152,339
2021	101	26	2000	9852		155,386
2022	101	26	2000	9852		158,493

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2023	101	26	2000	9852		13,229
	263	26	522T	Various	T522	27,500
	263	26	522U	Various	T522	30,550
	263	26	522V	Various	T522	31,161
	263	26	522W	Various	T522	31,784
	263	26	522X	Various	T522	32,420
	263	26	522Y	Various	T522	2,706
	263	26	522T	9852	T522	27,500
	263	26	522U	9852	T522	30,550
	263	26	522V	9852	T522	31,161
	263	26	522W	9852	T522	31,784
	263	26	522X	9852	T522	32,420
	263	26	522Y	9852	T522	2,706

Budget Funding Year(s) 2018-2023 Start Date: February 1, 2018 End Date: January 31, 2023  
(must match resolution)

Funding Source: Tax Dollars \$ \_\_\_\_\_  
State Aid \$ \_\_\_\_\_  
Federal Aid \$43,350,352 \_\_\_\_\_  
Other \_\_\_\_\_  
\$43,350,352  
(must match resolution)

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