

61474

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: February 13, 2018

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. 17-217
Maintenance and Service of Medium Voltage Switchgear
Valhalla Campus
Valhalla, New York

Contractor: Advanced Testing Systems, Inc.
Amount: \$271,650.00

On January 31, 2018, one (1) bid was received and opened for Contract No. 17-217 for Maintenance and Service of Medium Voltage Switchgear, Valhalla Campus, Valhalla, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by fourteen (14) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those fourteen (14) entities and to an additional one hundred fifty one (151) suppliers and contractors.

The bid was reviewed by the Department and it was determined that Advanced Testing Systems, Inc. submitted the sole bid in the amount of \$271,650.00.

The sole bidder has been investigated and it has been found that Advanced Testing Systems, Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Trust Budget

The objective of this contract is to maintain medium voltage switchgear equipment for continuous and uninterrupted operation.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 17-217 be awarded to Advanced Testing Systems, Inc. in the amount of \$271,650.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/08/2018 - LISA MRIMAS SECRETARY

RESOLUTION

CONTRACT NO. 17-217

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 17-217 for Maintenance and Service of Medium Voltage Switchgear, Valhalla Campus, Valhalla, New York, be and is hereby awarded to the sole bidder, Advanced Testing Systems, Inc., 15 Trowbridge Drive, Bethel, Connecticut 06801, in the amount of \$271,650.00; and be it further

RESOLVED, that as set forth in the Contract No. 17-217 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3400	4380		\$67,912.50 (2018)
	101	46	3400	4380		\$90,550.00 (2019)
	101	46	3400	4380		\$90,550.00 (2020)
	101	46	3400	4380		\$22,637.50 (2021)

Budget Funding Year(s): 2018 - 2021 **Start Date:** April 1, 2018 **End Date:** March 31, 2021
 (must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$271,650.00 **Federal Aid** _____
 (must match resolution)

Other _____