

George Latimer  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**61409**

**Date:** January 31, 2018

**To:** Board of Acquisition and Contract

**From:** Kevin M. McGuire, Commissioner  
Department of Social Services

**Subject: Authority for the County to enter into an agreement with Volunteers of America-Greater New York, Inc. ("VOA") to operate a shelter for up to one hundred forty-nine (149) homeless individuals at the Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York for the term from January 1, 2018 through December 31, 2018 in an amount not to exceed \$3,586,829 to be paid pursuant to an approved budget and subject to appropriation**

Authority is requested for the County of Westchester ("County"), acting by and through its Department of Social Services ("Department"), to enter into an agreement with Volunteers of America-Greater New York, Inc. ("VOA") to operate a shelter for up to one hundred forty-nine (149) homeless individuals at the Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York for the term from January 1, 2018 through December 31, 2018 in an amount not to exceed \$3,586,829 to be paid pursuant to an approved budget and subject to appropriation.

The agreement with VOA would serve a **public purpose** by providing a safer environment for the homeless population in the County through sheltering services and keeping them off the streets.

The **goals and objectives** of the proposed agreement are to provide emergency shelter to all individuals referred by the Department, to provide 24 hour supervision, meals, counseling and supportive services. Supportive services include referrals to outside agencies for job training, drug/alcohol programs, medical treatment, education and life skills programs. Case management staff will work closely with individuals to increase the success of obtaining permanent housing.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as the proposed agreement will enhance and ensure the health and safety of the targeted population by providing shelter for persons who would otherwise be in the street, thereby reducing the risk of crime and health related issues.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the shelter and supportive services provided under the terms of the agreement increase the individual's opportunity of securing permanent housing resources. The provision of life skills training would help reduce the resident's dependence on public assistance.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department. The contractor is required to submit to the Department monthly and quarterly statistical reports on performance/outcome based activities related to the program. Performance outcomes will be tracked and monitored by the Department.

The **Department is able to report that** VOA-Grasslands Homeless Shelter program provided emergency shelter and case management services to 357 unduplicated individuals for the period from October 1, 2016 through September 30, 2017. The Department is also able to report the following outcomes for the aforementioned period:

- Average Length of Stay of those who secured permanent housing: 81 days
- # of individuals who secured permanent housing: 98
- # of individuals who secured transitional housing: 21

This contract is exempt from the Westchester County Procurement Policy under Section 3 (a) xiv as this contract is with a not-for-profit organization for the purpose of providing aid, care and support services to those who are in need of public assistance.

This contract is exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) because there is no federal funding supporting this program.

Accordingly, the County of Westchester is requesting authority to enter into an agreement with Volunteers of America-Greater New York, Inc. ("VOA") for the above stated purpose.

A resolution is annexed hereto, which I recommend for your favorable consideration.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester, ("County"), acting by and through its Department of Social Services ("Department"), is hereby authorized to enter into an agreement with Volunteers of America-Greater New York, Inc. ("VOA") to operate a shelter for up to one hundred forty-nine (149) homeless individuals at the County's Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York for the term from January 1, 2018 through December 31, 2018 in an amount not to exceed \$3,586,829 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that this agreement is subject to County appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2018	101	22	8900	5860	-----	\$3,586,829

Budget Funding Year(s): 2018  
(must match resolution)

Start Date: 01/01/2018 End Date: 12/31/2018

Funding Source

Tax Dollars: 71%

State Aid: 29%

**\$3,586,829**

Federal Aid: 0%

(must match resolution)

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT 03/08/2018 - LISAPRIJAJ, SECRETARY