

61345

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Honorable George Latimer
Westchester County Executive

Robin Schlaff
Director, Office for Women

DATE: February 7, 2018

SUBJECT: Authority to enter into an agreement with El Centro Hispano, Inc. to provide computer classes for Hispanic senior citizens and other adults, for a term commencing on January 1, 2018 and continuing through December 31, 2018, for an amount not-to-exceed \$40,000

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement (the "Agreement") with El Centro Hispano, Inc. ("El Centro Hispano"), pursuant to which El Centro Hispano will provide computer classes for Hispanic senior citizens and other adults, for a term commencing on January 1, 2018 and continuing through December 31, 2018, for an amount not-to-exceed 40,000, payable quarterly pursuant to an approved budget.

El Centro Hispano has been offering classes through its Technology Center since 2009. As the Hispanic population in Westchester continues to grow, so does the need for computer training and education to assist in economic stability and mainstream into society.

The proposed Agreement will serve a public purpose by offering a variety of classes to help adults maintain self-sufficiency.

The goal and objective of the proposed Agreement is for El Centro Hispano to provide three cycles of computer classes for Hispanic senior citizens and other adults at its Technology Center in White Plains as it had done during the previous contract term.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of the public health, safety and general welfare, as providing these classes may help adults obtain computer skills required in today's job market.

The goal and objective of the proposed Agreement will be tracked and monitored by the Office for Women.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(ix) thereof, which exempts contracts with teachers, lecturers, and other educational professionals or experts.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/01/2018 - LISA MRIJAS, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into an agreement (the "Agreement") with El Centro Hispano, Inc. pursuant to which El Centro Hispano, Inc. will provide computer classes for Hispanic senior citizens and other adults, for a term commencing on January 1, 2018 and continuing through December 31, 2018, for an amount not to exceed 40,000, payable quarterly pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

| Fund | Dept | Major Program, Program & Phase, Or Unit | Object/ Sub-Object | Trust Account | Dollars | Funding Year(s) |
|------|------|---|--------------------|---------------|----------|-----------------|
| 101 | 52 | 2508 | 5100 | N/A | \$40,000 | 2018 |

Budget Funding Year(s) 2018 **Start Date:** 1/1/2018 **End Date:** 12/31/2018
 (must match resolution)

Funding Source: Tax Dollars \$40,000
 State Aid _____
 Federal Aid _____
 Other _____

\$40,000
 (must match resolution)