

**DATE:** March 31, 2010

**TO:** Board of Acquisition and Contract

**FROM:** Cheryl Archbald, MD, MPH  
Acting Commissioner of Health

**RE:** Authorization to Enter into Contracts with Hudson River HealthCare, Inc., Mt. Vernon Neighborhood Health Center, Inc., Open Door Family Medical Center, Inc. ("Health Centers"), and to Reference Lease of Equipment to these Health Centers, Whereby the Health Centers Provide Certain Preventive Public Health Services to Self-Pay Patients and Receive Funds from the County for the Non-Reimbursed Cost of these Services, subject to Approved Budgets, for the Period 1/1/10 – 12/31/10, in the Total Aggregate Not-to-Exceed Amount of \$3,028,850

The County of Westchester, acting by and through its Department of Health ("WCDH"), seeks authorization to enter into contracts with Hudson River HealthCare, Inc., Mt. Vernon Neighborhood Health Center, Inc. and Open Door Family Medical Center, Inc. (the "Health Centers"), whereby the Health Centers provide certain preventive public health services to self-pay patients and receive funds from the County for the non-reimbursed cost of these services. In addition, subject to WCDH approval, the agreements allow for reimbursement for non-Article 6 public health services to uninsured Westchester County residents, once all eligible Article 6 services of the Public Health Law of the State of New York for the full budget year have been billed and the contract amount has not been reached.

The public purpose is to promote the public health and general welfare of County residents by ensuring access to public and preventive health care services for uninsured children and adults in Westchester County in order to provide for the identification, treatment and reduction of various high-prevalence and high-risk communicable diseases.

The goal is to facilitate access to preventive health care services for uninsured residents by subcontracting with federally qualified Neighborhood Health Centers to mitigate and prevent public health risks by reducing the occurrence of outbreaks through screening and/or treatment of such diseases as Tuberculosis, sexually transmitted diseases and HIV/AIDS. During 2009, the Health Centers handled over 31,000 patient visits.

Use of contract services are tracked and monitored on a monthly basis through review and audit of monthly service lists and annual cost reports, which indicate that all services were delivered consistent with Article 6-reimbursable core public health services.

The goal of these agreements is consistent with the County's efforts to reduce health disparities among communities of color by supporting the provision of preventive health care to some of our neediest residents. Improving the health and productivity of the population reduces the need for more intensive medical treatment and consequently, reduces the burden on County taxpayers to subsidize expensive medical care for residents who are uninsured or receiving Medicaid.

Approval of the attached Resolution is respectfully requested to reimburse the three (3) Health Centers a combined total aggregate amount not-to-exceed \$3,028,850, subject to approved budgets, to be distributed in the manner set forth below and to be paid to each according to approved budgets, for the period 1/1/10 - 12/31/10, as follows:

	<u>Not-to-Exceed Amount</u>
Mt. Vernon Neighborhood Health Center, Inc.	\$1,827,494
(Mt. Vernon site -     \$858,473)	
(Greenburgh site -    \$969,021)	
 Hudson River HealthCare, Inc.	 675,678
Open Door Family Medical Center, Inc.	<u>525,678</u>
Total	<u><u>\$3,028,850</u></u>

The Agreements with the Health Centers will provide continuation for the lease of certain equipment residing at all locations for \$1.00 per year. The Health Centers will continue to be responsible for maintaining, repairing and insuring the equipment (see attached Schedule "A").

These agreements are exempt from the Westchester County Procurement Policy under Section 3 (a) viii, as contracts for medical or health-related services.

/md

Enc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-22-2010 - JOHANNY VERA, SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, BE IT HEREBY

**RESOLVED,** that the County of Westchester, acting by and through its Department of Health, is authorized to enter into contracts with Hudson River HealthCare, Inc., Mt. Vernon Neighborhood Health Center, Inc. and Open Door Family Medical Center, Inc. (the "Health Centers"), whereby the Health Centers provide certain preventive public health services to self-pay patients and receive funds from the County for the non-reimbursed cost of these services, subject to approved budgets, for the period 1/1/10 – 12/31/10, for a combined total aggregate amount not-to-exceed \$3,028,850, to be distributed in the manner set forth below and to be paid to each according to approved budgets as follows:

	<u>Not-to-Exceed Amount</u>
Mt. Vernon Neighborhood Health Center, Inc.	\$1,827,494
(Mt. Vernon site - \$858,473)	
(Greenburgh site - \$969,021)	
Hudson River HealthCare, Inc.	675,678
Open Door Family Medical Center, Inc.	<u>525,678</u>
Total	\$3,028,850;

and, be it further

**RESOLVED,** that the above mentioned Agreements, subject to Health Department approval, shall authorize the County to reimburse the Health Centers for non-Article 6 public health services to uninsured Westchester County residents, once all eligible Article 6 services of the Public Health Law of the State of New York for the full budget year have been billed and the contract amount has not been reached; and, be it further

**RESOLVED,** that the Agreements with the Health Centers will provide continuation for the lease of certain equipment residing at all locations for \$1.00 per year. The Health Centers will continue to be responsible for maintaining, repairing and insuring the equipment, as listed in the attached Schedule "A"; and, be it further

**RESOLVED,** that these Agreements are subject to County Appropriations; and, be it further

**RESOLVED,** that these Agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate these Agreements upon reasonable prior written notice; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.



MT. VERNON NEIGHBORHOOD HEALTH CENTER INC.  
LEASED EQUIPMENT – MT. VERNON SITE

**MISCELLANEOUS EQUIPMENT INVENTORY**

<b>QTY</b>	<b>ITEM</b>
4	STEEL CABINETS
2	ADULT WHEEL CHAIR
12	LATERAL FILE UNITS
28	STEEL SHELVES UNITS
1	BOOKCASE GLASS DOORS
6	FILE CABINETS W/ LOCKS LEGAL SIZE
16	STEEL SHELVING UNITS

MT. VERNON NEIGHBORHOOD HEALTH CENTER INC.  
LEASED EQUIPMENT – GREENBURGH SITE

**MISCELLANEOUS EQUIPMENT INVENTORY**

<b>QTY</b>	<b>ITEM</b>
4	OFFICE DESKS
8	FILE CABINETS W/ 2 DRAWERS
4	BULLETIN BOARDS
1	MAIL STAND
1	MAIL STAND DESK
2	REFRIGERATOR
1	L- SHAPE DESK
41	FILE CABINETS W/ 5 DRAWERS
7	BOOK CASES
1	SAFE
3	CREDENZAS
1	WORK TABLE
80	STACK CHAIRS
6	DESKS
10	DESK CHAIRS
4	FILE CABINETS W/ 4 DRAWERS
5	ROUND TABLES
1	FLOOR SAFE
18	LONG LOCKERS
54	SHORT LOCKERS
2	DRESSING MIRRORS
21	METAL BOOK CASES
8	MAYO STANDS
3	COUNTER TOP W/ DRAWERS AND SLIDING DOORS
46	DOUBLE WALL CABINETS
1	EMBOSSER DATA MACHINE
1	UTILITY CART
5	SECTIONAL WALL SHELVES
4	MOVABLE MEDICAL RECORDS FILE CABINETS
1	COUNTER TOP W/ DRAWER
2	METAL 9 SHELF BOOK CASE

MT. VERNON NEIGHBORHOOD HEALTH CENTER INC.  
LEASED EQUIPMENT – GREENBURGH SITE

1	WOODEN SHELF BOOK CASE
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1 PRESCRIPTION COUNTER  
 21 COUNTER TOP W/ SINK AND DRAWERS  
 2 STEAM INCUBATOR  
 1 AUTOCLAY STERILIZER  
 2 SPLASH HOODS  
 1 X-RAY DEVELOPER  
 3 DENTAL CHAIRS, SUMMIT 3000 XLP  
 9 EXAM TABLES  
 13 SCALES (ADULTS)  
 10 X-RAY READER LAMPS  
 1 ULTRAMARK 600C  
 1 VIDEO GRAPHIC PRINTER  
 1 CAVATRON  
 1 CURING LIGHT  
 1 AMALGRAM MACHINE  
 1 BIOVENTILATION SYSTEM (WALL)  
 2 HUBBARD FILTER (WALL)  
 2 X-RAY MACHINE (WALL)  
 1 X-RAY READER LAMP (DESKTOP)  
 7 TREATMENT CABINETS  
 42 CHAIRS  
 1 PODIATRY CHAIR  
 1 TITMUS VISION SCREENER  
 10 OPHTHALMOSCOPE & OTOSCOPE (WALL UNIT)  
 1 PROJECTOR SCREEN  
 2 ROUND CHAIR  
 1 OPHTHALMOLOGY CHAIR  
 1 EXAM COUCH  
 1 STANDARD LENS METER  
 1 TOTAL LENS METER  
 1 INDIRECT OPHTHALMOSCOPE  
 1 REMOTE CHART PROJECTOR  
 1 WALL CABINET  
 1 WHEEL CHAIR  
 2 PAY PHONES  
 2 VENDING MACHINES  
 1 WATER FOUNTAIN  
 1 DIRECTORY BULLETIN BOARD  
 2 SCALE (BABY)  
 1 DOUBLE X-RAY READER LAMP  
 1 AUDIOMETER  
 1 COLPOSCOPY LEEP SYSTEM  
 1 OVERHEAD ZOOM COLPOSCOPE  
 1 NON-STRESS UNIT AGILENT  
 1 CRYOPLUS W/ DOUBLE CYLINDER  
 1 EKG MACHINE  
 1 CENTRIDGE  
 1 BLOOD DRAWING CHAIR

MT. VERNON NEIGHBORHOOD HEALTH CENTER INC.  
 LEASED EQUIPMENT – GREENBURGH SITE

**DENTAL EQUIPMENT INVENTORY**

**QTY**

**ITEM**

- 1 DENTAL OPERATORY UNIT
- 1 DENTAL CHAIR
- 1 DENTAL STOOL (DENTIST)
- 1 DENTAL STOOL (ASSISTANT)
- 1 DENTAL X-RAY UNIT
- 1 DENTAL AMALGAMATOR
- 1 ELECTROSURGERY UNIT
- 1 CUSTOM CABINET
- 1 DENTAL CONTROL PANEL
- 1 DENTAL WATER FILTER BYPASS
- 1 ROYAL DOMAIN # 2130 (MINT LEAF GREEN), SER #R126562
- 1 ROYAL DOMAIN # 2120 (MINT LEAF GREEN), SER #R126561

MT. VERNON NEIGHBORHOOD HEALTH CENTER INC.  
LEASED EQUIPMENT – YONKERS SITE

**DENTAL EQUIPMENT INVENTORY**

QTY	ITEM
1	PROMA DOMAIN # 4112, SER # 30058
1	ROYAL DOMAIN # 2250 (MINT LEAF GREEN), SER # 229991
1	GENDEX # 770, SER # 1640473
1	MODEL LPD CRESCENT, SER # 7648
1	ELLMAN, SER # 9040002166

OPEN DOOR FAMILY MEDICAL CENTER INC.  
**LEASED DENTAL EQUIPMENT INVENTORY**

QTY	ITEM
1	SCHICK SENSOR SIZE #2, PART NUMBER #B1204050
1	SCHICK SENSOR SIZE #1, PART NUMBER #B1104050
1	HOLDER SET FOR SCHICK CDR SENSOR #2, PART NUMBER #B1073061
1	HOLDER SET FOR SCHICK CDR SENSOR #1, PART NUMBER #B1073060
2	USB REMOTE FOR SCHICK CDR X-RAY, PART NUMBER #B2202100
1	DICOM SOFTWARE FOR DIGITAL X-RAY, PART NUMBER #B1050008
2	USB CABLE FOR SCHICK CDR X-RAY, PART NUMBER #A1111300

HUDSON RIVER HEALTHCARE INC.  
**LEASED EQUIPMENT INVENTORY**

QTY	ITEM
1	AIRMAX AMD 100-2 MATRX, SERIAL # 13026/27
1	MAXIMIZER MAX 1000-2P MATRX, SERIAL # 402AD24081

APPROVED BY: DEPT. OF ACQUISITION & CONTRACT - 4-22-2010 - MARY VIEIRA, SECRETARY