



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

60928

DATE: January 11, 2018

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner

SUBJECT: Resolution authorizing the County of Westchester to enter into an Agreement with the Council on Accreditation (“COA”) for the period from February 1, 2018 through January 31, 2023 at a cost not to exceed \$57,085 in order for the County, by and through its Department of Social Services, Child Welfare Division, to be reaccredited by COA for a new term starting from February 1, 2019 through January 31, 2023.

Authority is requested for the County to enter an accreditation agreement with the Council on Accreditation (“COA”) for the period from February 1, 2018 through January 31, 2023 at a cost not to exceed \$57,085 in order for the County, by and through its Department of Social Services, Child Welfare Division, to be reaccredited by COA for a new term starting from February 1, 2019 through January 31, 2023.

Founded in 1977, COA is an international, independent, not for profit, child and family service and behavioral healthcare accrediting organization. It started as an accrediting body for family and children's agencies, but now COA accredits 50 different service areas and over 125 types of programs. The County has been accredited by COA since 2011 and has found this accreditation to be necessary and useful in representing Westchester’s Child Welfare Division as a nationally recognized “best practice” agency for the protection of its youngest and most vulnerable residents.

Although the County’s current COA accreditation expires January 31, 2019, it is necessary to enter into an accreditation agreement now in order to begin the accreditation process so that accreditation will not lapse, and County will continue its accreditation for the

term February 1, 2019 through January 31, 2023. The cost related to accreditation process will be paid in the year 2018 in the amount of \$55,885 and a maintenance fee of \$400 will be paid each year for years 2020-22.

This contract is exempt from the Westchester County Procurement Policy pursuant to Section 9, Sole Source as this is the only vendor of its kind providing the aforesaid services in the region. This contract is exempt from the requirements of Federal Common Grant Rule based on Sole Source Exemption.

The public purpose of this Agreement is to continue the County's accreditation with COA and thereby continue its recognition as a public agency that meets or exceeds national best practice standards. The goal and objective of obtaining COA accreditation, will be monitored by the Department through performance measures guidelines.

Accordingly, your Honorable Board's approval of the attached resolution is respectfully recommended.

KMM/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 02131948 LISA M. SAJJ SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an accreditation agreement with the Council on Accreditation (“COA”), 45 Broadway, 29th Floor, New York, NY, for the period from February 1, 2018 through January 31, 2023 at a cost not to exceed \$57,085 in order for the County, by and through its Department of Social Services, Child Welfare Division, to be reaccredited by COA for a new term starting from February 1, 2019 through January 31, 2023; and be it further

RESOLVED, that this Agreement is deemed to be a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy; and be it further

RESOLVED, that this agreement is subject to County appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate these agreements upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2018	101	22	4000	4420	-----	\$55,885
2019	101	22	4000	4420	-----	\$0
2020	101	22	4000	4420	-----	\$400
2021	101	22	4000	4420	-----	\$400
2022	101	22	4000	4420	-----	\$400

Budget Funding Year(s): 2018-23 Start Date: 2/1/18 End Date: 1/31/23
(Must match resolution)

Funding Source Tax Dollars: 31%
State Aid: 40%
Federal Aid: 29%
Other:

\$57,085

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS - 02/15/2018 - LISA M. JAJ, SECRETARY