

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

60513

DATE: January 25, 2018

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner Marguerite Beirne
Department of Social Services Interim Chief Information Officer

SUBJECT: Resolution authorizing the County of Westchester enter into an Agreement with Accuity Asset Verification Services (“AVS”) for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases for the term January 1, 2018 through December 31, 2018 in an amount not to exceed \$227,547, with three one-year options for the County to renew upon the same price, terms and conditions.

Authority is requested for the County of Westchester, acting by and through its Departments of Social Services and Information and Technology, to enter into an agreement with Accuity Asset Verification Services (“AVS”) for the provision of bank clearances to ensure integrity in resource-based Department of Social Services (“Department”) cases in the amount not to exceed \$227,547 for the term January 1, 2018 through December 31, 2018, with three one-year options for the County to renew upon the same price, terms and conditions.

The County issued a Request for Proposals (“RFP”) on September 8, 2017 for Asset Verification Services which resulted in one proposal. The Departments of Social Services and Information Technology carefully reviewed the proposal and determined that it was advantageous to the County as AVS has a proven track record with the County and that it was also cost effective as their rates remained relatively flat. Therefore we recommend the award of this Agreement to AVS.

The services to be provided pursuant to the proposed agreement will aid in uncovering and preventing fraud, waste and abuse in resource-based cases and will expedite the bank clearance process for those eligible or applying for Department services. The agreement will provide automated efficiency to the workflow associated with processing the information required for the County to make a financial determination of eligibility. AVS has been the provider of these services for the past four years and their performance has been satisfactory.

Accordingly, a resolution to enter into an agreement with AVS is hereby submitted for your Honorable Board’s consideration.

R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Social Services and the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with Accuity Asset Verification Services (“AVS”) for the provision of bank clearances to ensure integrity in resource-based Department of Social Services (the “Department”) cases for the term January 1, 2018 through December 31, 2018 in an amount not to exceed \$227,547 (the “Agreement”) with three one-year options on the part of County to extend the Agreement upon the same price, terms and conditions, upon thirty days prior written notice from the Department; and be it further

RESOLVED, that this Agreement is subject to County Appropriations; and be it further

RESOLVED, That this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for reasonable time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this agreement or to renegotiate the amounts and rates approved herein. If the County Subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all necessary and appropriate documents to effectuate the purposes hereof.

Account to be charged	FUND	AGENCY	MAJOR PROGRAM&PHASE OR UNIT	OBJECT/SUB OBJECT	TRUST ACCOUNT	DOLLARS
2018	101	22	4000	4420	-----	\$227,547

Budget Funding Year(s): 2018
(must match Resolution)

Start Date: 1/1/18

End Date: 12/31/18

Funding Source

\$227,547
(must match resolution)

Tax Dollars: 61%
State Aid: 0%
Federal Aid: 39%
Other: