

Robert P. Astorino  
County Executive

Department of Probation

Rocco A. Pozzi  
Commissioner

60063

November 29, 2017

To: The Honorable Board of Acquisition and Contract

From: Rocco A. Pozzi  
Commissioner, Department of Probation

Subject: Authority to enter into an agreement with Children's Village, Inc. for the provision of Secure Detention and related medical, clinical, educational, transportation, cleaning, security systems and food services at Woodfield Secure Detention Cottage from January 1, 2018 through December 31, 2020 in an amount not to exceed \$9,038,830.

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Authority is requested for the County of Westchester, acting by and through its Department of Probation, to enter into an agreement with Children's Village, Inc. ("Children's Village") for the provision of Secure Detention and related, medical, clinical, educational, transportation cleaning, security systems and food services at Woodfield Secure Detention Cottage for the period January 1, 2018 through December 31, 2020 ( the "Agreement") in the total amount not to exceed \$9,038,830, payable at the rate of \$2,997,900 per year with an additional \$45,130 in start-up costs in the first year and in accordance with an approved budget.

The County, through its Department of Probation ( the "Department"), is required to provide secure detention and educational services as well as related services to all youth remanded by the New York Family Court as Juvenile Delinquents ("JDs) and Juvenile Offenders ("JOs"). It should be noted that the upper end of the age of the youth to be remanded will increase to less than seventeen in October 2018 and to less than 18 in October 2019. The population to be served consists of males and females who are at least ten years of age and less than sixteen (less than seventeen, effective October 1, 2018 and less than eighteen, effective October 1, 2019) years of age at the time they are alleged to have committed the acts leading to their detention. The County issued a Request for Proposals ("RFP") on September 20, 2017 for Secure Detention Services which resulted in two



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proposals. A committee of eight consisting of personnel from the Departments of Probation, Law and Social Services carefully reviewed the proposals utilizing the evaluation criteria contained in the RFP and determined that the proposal of Children's Village received the highest rating, was the most advantageous to the County and was the most cost effective. Therefore we recommend the award of this Agreement to Children's Village.

The proposed Agreement serves a public purpose by ensuring the safety and well-being of the detainees in the facility and the residents of the County. Pursuant to this Agreement, Children's Village will provide educational and secure detention services in Woodfield Cottage for all youth referred who are JDs and JOs. This program will provide a positive behavior modification incentive where youth earn points for positive behavior and lose points for negative behavior. The higher they reach on the points charts (based on the "belt" system in karate), the more they are able to earn privileges that are in keeping with the secure detention facility. The program will also operate utilizing positive role modeling and incentives that will result in youth adopting positive traits. The program will also be an accredited GED testing station in addition to offering a wide range of appropriate educational services. Children's Village will provide all youth at Woodfield Cottage with New York State's regulated complement of services and supports, providing the following services as needed: medical, clinical health, mental health, educational, recreational, life skills, transportation, cleaning, security systems and food service.

The goals and objectives of the Agreement are to provide secure detention services aimed at developing a balanced juvenile system that promotes community protection, fair and appropriate placement, accountability, and competency development for JDs and JOs. This program addresses the needs of these JDs and JOs in the following areas:

- Medical care
- Substance abuse services
- Mental health services
- Food services
- Counseling services
- Recreation and life skills
- Education

Authority is also being requested to approve 29 subcontractors of Children's Village who are to provide services pursuant to the agreement. The Department has investigated these subcontractors and recommends their approval by your Honorable Board.

The goals and objectives of this program are in the best interests of the County in terms of public safety as the services provided to these detainees will help prevent youth crimes and delinquency and aid in the advancement of the moral, mental and social well-being of youth in Westchester County. The program will help create a peaceful living environment for its residents while assisting the detainees in becoming better people through the supportive services provided pursuant to the Agreement.

Further the above goals and objectives are in the best interests of the County in terms of fiscal responsibility as the Agreement will save public safety tax dollars as a result of the reduction in crime and violence. It should be noted that the per diem cost for detention services in the immediate

surrounding counties, specifically centers in New York City and Nassau, is approximately \$1046.03 to \$2,046.24 compared the Woodfield's proposed daily rate of \$551.82. If the County did not run its own secure detention facility, the County would have to place remanded JDs and JDs in these other facilities at the higher rate, or seek detention centers that are located a significant distance from the County (e.g. Erie County), thereby incurring additional costs in staffing, overtime and transportation. Additionally, the cost of institutionalization in the Westchester County Jail reaches a per diem of over \$240. Since more than 80% of kids entering Woodfield receive the appropriate educational, mental health, medical and secure detention services that allow the County to better plan for their service needs in the community and avoid further placement, a number of these detainees will not return to a life of crime thereby allowing the County to avoid paying the per diem costs associated with future stays at the Westchester County Jail.

The goals and objectives of the Agreement will be monitored using performance measures. The secure detention program can accommodate or detain a maximum of 24 juveniles. All youth admitted to the program receive orientation and intake, youth development and surveillance, educational, health and clinical services. It should be noted that not all of the admissions are Westchester County residents that Woodfield Cottage frequently serves other serves counties surrounding Westchester and occasionally other counties throughout the state. Westchester County does not have control of the after care decisions for those out-of-county placements.

Accordingly, approval of the attached resolution authorizing the County to enter into an agreement with Children's Village Services, Inc. for a three-year term is respectfully requested.

RAP/DI  
Attachment

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Probation, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Probation, is authorized to enter into an agreement with Children’s Village Services, Inc. (“Children’s Village”) for the provision of secure detention and related, medical, clinical, educational, transportation cleaning, security systems and food services at Woodfield Secure Detention Cottage for the period January 1, 2018 through December 31, 2020 ( the “Agreement”) in an annual amount not to exceed \$3,043,030 in 2018, and \$2,997,900 in 2019 and 2020 for a total amount not to exceed \$9,038,830, payable pursuant to an approved budget; and be it further

**RESOLVED**, that upon the recommendation of the Department of Probation, twenty-nine (29) subcontractors are hereby approved to provide services pursuant to the Agreement, as detailed in Schedule “A” which is attached hereto and made a part hereof; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all action necessary and appropriate to effectuate the purpose hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	39	2000	4380		\$3,043,030
101	39	2000	4380		\$2,997,900
101	39	2000	4380		\$2,997,900

Budget Funding Year(s) 2018-20 Start Date: 1/1/18 End Date: 12/31/20

(must match resolution)

Funding Source

Tax Dollars: \$3,073,202 (34%)

State Aid: \$5,965,628 (66%)

**\$ 9,038,830**

Federal Aid \_\_\_\_\_

(must match resolution)

Other \_\_\_\_\_

**SCHEDULE "A"**

**BBA Contractor**  
**General Contracting**  
Saw Mill River Road  
Ardsley, NY

**Brenmar, Inc**  
**Commercial Appliance Repairs**  
128 Radio Circle DR  
Mount Kisco, NY

**D.P. Wolff, Inc.**  
**HVAC Contractor**  
143 Bedford Road  
Katonah, NY 10536

**Broad Shield Security Inc.**  
**Security Systems**  
72 Claremont Avenue, Apt. A  
Mount Vernon, NY 10550

**Kencal Maintenance Corp**  
**Janitorial Services**  
399 Knollwood Road  
White Plains NY 10603

**Cummins Northeast**  
**Generator Maintenance Repairs**  
30 Braintree Hill Office Park Ste. 101  
Braintree, MA 02184

**AFEC Guardian Fire Protection Inc.**  
**Fire and Security Services**  
131 Henry Street  
Freeport, NY 11520

**J.J. Curran & Son, Inc.**  
**Recreational Floor Contractor**  
501 S. Pearl Street  
Albany, NY 12202

**Paraco**  
**Janitorial Services**  
44 Koemer Avenue  
Riverhead, NY 11901

**D&D Elevator**  
**Generator Maintenance Repairs**  
38 Hayes Street  
Elmsford, NY 10523

**Ellas Oil Company Inc .**  
**Oil Contractor**  
107 Durst Pl,  
Yonkers, NY 10704

**Enterprise Fleet Management**  
**Fleet Management**  
PO BOX 800089  
Kansas City, MO 64180

**Arrow Exterminating Comp. Inc.**  
**Exterminators**  
287-289 Broadway  
Lynbrook, NY 11563

**Whitsons Food Services Corp**  
**Food Services**  
1800 Motor Parkway  
Islandia, NY 11749

**Power Performance Industries**  
**Generator**  
940 Nepperhan Avenue  
Yonkers, NY 10703

**Schoenberg Salt Co Inc.**  
**Salt Supply**  
381 Sunrise Highway  
Lynbrook, NY 11563

**Landtek**  
**Landscaping Contractor**  
235 County Line Road  
Amityville, NY 11701

**Mountain Electric**  
**Electrical Contractor**  
301 Somerville PL  
Yonkers, NY 10703

**Alfano**  
**General Contracting**  
40 Crane Avenue  
White Plains, NY 10603

**Community Paving**  
**Paving Contractor**  
271 West Lincoln Ave  
MT. Vernon, NY 10550

**Tropical Air**  
**Appliance/AC Repairs**  
432 Seneca Avenue  
Mount Vernon, NY 10553

**City Carting**  
**Trash Removal**  
8 Viaduct Road  
Stanford, CT 06907

**WB Mason**  
**Office and Janitorial Supplier**  
76 Progress Drive  
Stamford, CT 06092

**Paraco Gas**  
**Salt Supply**  
800 Westchester Ave, S604  
Rye Brook, NY 10573

**Azure Plumbing**  
**Plumbing, Heating and AC**  
7 Bent Avenue  
Port Chester, NY 10573

**DNA**  
**Architect**  
100 White Plains RD  
Tarrytown, NY 10591

**Garrie Pest Control**  
**Exterminator**  
312 Washington Street  
Peekskill, NY 10566

**ESS INC**  
**Communications (2 Way Radios)**  
250 Clearbrook Road  
Elmsford, NY 10523

**Helmke Industries**  
**Landscaping Contractor**  
513 Route 303  
Orangeburg, NY 10962