



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

59711

DATE: January 5, 2018

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with Caring for the Homeless of Peekskill, Inc. (“CHOP”) pursuant to which CHOP will provide a Rapid Rehousing Program known as “New Start” for between 9 and 30 households (both single adults and families) identified as survivors of domestic abuse currently residing on the streets or in emergency shelters or fleeing domestic violence /human trafficking, as well as homeless veterans currently residing on the streets and in emergency shelters, for the period from January 1, 2018 through August 31, 2019 in an amount not-to-exceed \$692,454 payable pursuant to an approved budget.

Authority is requested for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with Caring for the Homeless of Peekskill, Inc. (“CHOP”), pursuant to which CHOP will provide a Rapid Rehousing Program known as “New Start” (the “Program”) for between 9 and 30 households (both single adults and families) identified as survivors of domestic abuse currently residing on the streets or in emergency shelters or fleeing domestic violence /human trafficking, as well as homeless veterans currently residing on the streets and in emergency shelters (the “Agreement”). The term of the Agreement will commence on January 1, 2018 and continue through August 31, 2019. In consideration for services to be rendered, the County will pay CHOP an amount not-to-exceed \$692,454, payable pursuant to an approved budget.

By way of background, by resolution approved on July 28, 2016 (the July 28th Resolution”), your Honorable Board authorized the County, through the Department , to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$2,425,766 pursuant to HUD’s Continuum

of Care Program (Grant No. NY1049L2T041500) (the “Grant”) for the period from September 1, 2016 through August 31, 2019. The July 28th Resolution further authorized the County to enter into agreements with the subrecipients of the Grant, Westhab, Inc. in the amount of \$1,768,669 and Hope’s Door, Inc. (“Hope’s Door”) in the amount of \$575,786, for the provision of Program services for the period from September 1, 2016 through August 31, 2019. All three (3) agreements were subsequently executed.

Thereafter, by letter dated July 28, 2017, Hope’s Door informed the Department that it did not have the housing expertise to perform the Program services and asked the County to terminate the agreement for convenience. By letter dated July 28th, 2017, the County informed Hope’s Door that its agreement with the County was being terminated for convenience, effective immediately. It should be noted that no Program services were ever rendered by Hope’s Door under the agreement.

Following the termination of the Agreement with Hope’s Door, it became necessary for the Department to procure a new agency to replace Hope’s Door. Accordingly, on September 6, 2017, the Department issued a Request for Proposals (“RFP”) seeking an agency to perform the Program services Hope’s Door was supposed to provide. On October 4th 2017, two (2) proposals were received in response to the RFP from the following agencies: Caring for the Homeless of Peekskill (CHOP) and the Sharing Community. Following a review of the proposals with reference to the evaluation criteria set forth in the RFP, the review committee selected CHOP to provide the Program services. When judged as a whole, CHOP’s entire proposal best met the evaluation criteria contained in the RFP.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The proposed Agreement will serve a **public purpose** by providing temporary housing and supportive services to homeless families, youth and victims of domestic violence.

The goals and objectives of the proposed Agreement are to provide temporary housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility and public health and safety by ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to

be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/AD/jpg

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/18/2018 - LISA MRIDAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with Caring for the Homeless of Peekskill, Inc. ("CHOP") pursuant to which CHOP will provide a Rapid Rehousing Program known as "New Start" (the "Program") for between 9 and 30 households (both single adults and families) identified as survivors of domestic abuse currently residing on the streets or in emergency shelters or fleeing domestic violence /human trafficking, as well as homeless veterans currently residing on the streets and in emergency shelters, for the period from January 1, 2018 and continuing through August 31, 2019 for an amount not-to-exceed \$692,454 payable pursuant to an approved budget; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2018	101	22	8900	5850	-----	\$28,378
2018	101	22	8900	5860	-----	\$41,622
2019	101	22	8900	5850	-----	\$18,919
2019	101	22	8900	5860	-----	\$27,748
	263	22	688R	4380	T688	\$575,787

Budget Funding Year(s): 2018-2019
(must match resolution)

Start Date: 01/01/2018

End Date: 08/31/2019

Funding Source	Tax Dollars:	<u>5850</u>	<u>5860</u>	<u>T688</u>
	State Aid:	1%	71%	
	Federal Aid:	0%	29%	
	Other:	99%	0%	100%

Funding Source
\$692,454
(must match resolution)