

58526

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

DATE: August 15, 2017

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with The Care of Trees Inc., for one two (2) year option period, thereby increasing the amount of the agreement by \$533,333.34 and extending the term of the agreement through June 30, 2019. (Contract No. WCA 14004)

By Resolution approved on July 10, 2014 (the "July 10th Resolution"), your Honorable Board awarded Contract No. WCA 14004 to The Care of Trees Inc. The July 10th Resolution authorized the County of Westchester (the "County") to enter into Contract No. WCA 14004 with The Care of Trees Inc., pursuant to which The Care of Trees Inc. was to provide for Tree Trimming and Brush Removal, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for the amount of \$800,000.00 for the period of July 1, 2014 through June 30, 2017 ("Contract No. WCA 14004" or the "Agreement"), with, with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby, a.) increase the amount of the Agreement by \$533,333.34 from an amount of \$800,000.00 to a new amount of \$1,333,333.34, and b.) extend the termination date of the Agreement from June 30, 2017 to June 30, 2019.

All other terms and conditions of the July 10th Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will maintain a safe airfield in compliance with FAA regulations by removing sight obstructions and maintaining a clear perimeter fence line. The primary goal is to maintain the airfield in a safe condition for aircraft operations by removing branches and brush that interfere with the Airport's daily operations.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

RESOLUTION

CONTRACT NO. WCA 14004

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to exercise its two (2) year renewal option for Contract No. WCA 14004 with The Care of Trees Inc., 57 Valley Avenue, Elmsford, New York 10523, to provide for Tree Trimming and Brush Removal, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, and thereby, a.) increasing the amount of the Agreement by \$533,333.34 from an amount of \$800,000.00 to a new amount of \$1,333,333.34, and b.) extending the termination date of the Agreement from June 30, 2017 to June 30, 2019; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the July 10th Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$ 800,000.00
This Amendment	\$ <u>533,333.34</u>
TOTAL	\$1,333,333.34

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4200		\$133,333.34 (2017)
	161	44	4110	4200		\$266,666.66 (2018)
	161	44	4110	4200		\$133,333.34 (2019)

Budget Funding Year(s): 2017-2019
(must match resolution)

Start Date: July 1, 2017

End Date: June 30, 2019

Funding Source: **Tax Dollars** _____

State Aid _____

Federal Aid _____

\$533,333.34 **Other** 100% Airport Special Revenue Fund

(must match resolution)