

[58204]

DATE: July 25, 2017

TO: Board of Acquisition and Contract

FROM: Mark S. Herceg, Ph.D., Commissioner
Department of Community Mental Health

SUBJECT: Authority to amend agreements with each of the two (2) agencies listed below, pursuant to which each agency was to provide community mental health services for the period from January 1, 2017 through December 31, 2021, in the individual not-to-exceed amounts listed below, in order to 1) expand the scope of services and 2) increase the not-to-exceed amount for each agreement, to pay for the additional services to be provided.

By resolution approved on December 15, 2016 (the "December 15th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Community Mental Health, ("DCMH"), to enter into agreements, pursuant to Articles 25 and 41 of the New York State Mental Hygiene Law, with the forty-six (46) entities listed in the December 15th Resolution, pursuant to which each agency was to provide community mental health services, including services to mentally ill adults, seriously emotionally disturbed children and adolescents, services to mentally retarded/developmentally disabled individuals, drug free treatment services, methadone maintenance treatment services, alcoholism treatment services and/or school-based alcohol and substance abuse prevention services (the "Services") for the period from January 1, 2017 through December 31, 2021, in the individual not-to-exceed amounts listed in the December 15th Resolution (collectively, the "Agreements"). The Agreements were subsequently executed.

DCMH recently received Community Reinvestment funds from the New York State Office of Mental Health ("OMH") for the operation and management of the following three (3) new service components: Family/Peer Support; Crisis Respite; and Flexible Service Dollars (non-Medicaid). DCMH now seeks authority to amend two (2) of the aforementioned forty-six (46) agreements with the two (2) agencies listed below, in order to 1) expand the scope of services to include the aforementioned new service components; and 2) increase the not-to-exceed amounts to pay for said additional services, as set forth below, effective July 1, 2017:

<u>Agency Name</u>	<u>Additional Services to be Rendered</u>	<u>Current Not-To-Exceed Amount</u>	<u>Increase in Not-To-Exceed Amount</u>	<u>Amended Not-To-Exceed Amount</u>
Family Services of Westchester, Inc.	Crisis Respite and Flexible Service Dollars (non-Medicaid)	\$6,802,226.00	\$850,716.00	\$7,652,942.00
Family Ties of Westchester, Inc.	Family/Peer Support	\$4,645,847.00	\$674,028.00	\$5,319,875.00
TOTAL		\$11,448,073.00	\$1,524,744	\$12,972,817

The County has complied with Section 6 of the County Procurement Policy. On June 9, 2017 DCMH issued three (3) RFPs to solicit proposals from mental health agencies to provide the aforementioned three (3) services components. One RFP was issued for each service component. The RFPs were posted on the County's RFP website. In addition, DCMH emailed various agencies providing mental health services to alert them to the County's solicitation. On June 26, 2017, DCMH received one (1) proposal for each of the three components from the agency's listed below in the individual amounts listed below:

Family Ties of Westchester, Inc. - Family/Peer Support (\$150,050/yr = \$675,225 for 4.5 yrs)
Family Services of Westchester, Inc.- Crisis Respite (\$160,725/yr = \$723,262.50 for 4.5 yrs)
Family Services of Westchester, Inc.- Flexible Service Dollars (\$30,000/yr= \$135,000 for 4.5 yrs)

DCMH reviewed each of the proposals with reference to the evaluation criteria set forth in the RFP and determined that while each of the proposals met with DCMH and OMH goals for the program, the price proposals were slightly higher than the amount budgeted for these programs. As such, following contract negotiations with each agency, the amounts for Crisis Respite Services with FSW and Family Support Services with FTW were negotiated down to \$159,048/yr and \$149,784/yr respectively, thus bringing the cost down to a level commensurate with the amount budgeted.

It should be further noted that since these programs are part of the Unified Services and since DCMH has existing Unified Services contracts with both of the respondents, authority is respectfully requested to amend each contract to add these programs and funding increases to the existing Unified Services contracts, as described above.

Except as specifically amended hereby, all other terms and conditions of the Agreements with Family Ties of Westchester, Inc. and Family Services of Westchester, Inc. shall remain in full force and effect.

The proposed amendments will serve a public purpose by allowing additional community mental health services to be provided to individuals in need of such services.

The goal and objective of the proposed amendments is to allow additional community mental health services to be provided to individuals in need of such services.

The goal and objective of the proposed amendments is in the best interests of the County in terms of health and the environment, as allowing additional community mental health services to be provided to individuals in need of such services will support the health of such persons.

The goal and objective of the proposed amendments will be tracked and monitored by the staff of DCMH.

I respectfully recommend the adoption of the attached Resolution.

MSH/TP/jpg/nn

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Community Mental Health, is authorized to amend its agreement with each of the two (2) agencies listed below, pursuant to which each agency was to provide community mental health services for the period from January 1, 2017 through December 31, 2021, in the individual not-to-exceed amounts listed below (collectively, the "Agreements"), by expanding the scope of services as described below and increasing the not-to-exceed amount of each Agreement by the individual amounts listed below, to the new individual not-to-exceed amounts listed below, to pay for said additional services, effective July 1, 2017:

Agency Name	Additional Services to be Rendered	Current Not-To-Exceed Amount	Increase in Not-To-Exceed Amount	Amended Not-To-Exceed Amount
Family Services of Westchester, Inc.	Crisis Respite and Flexible Service Dollars (non-Medicaid)	\$6,802,226.00	\$850,716.00	\$7,652,942.00
Family Ties of Westchester, Inc.	Family/Peer Support	\$4,645,847.00	\$674,028.00	\$5,319,875.00
TOTAL		\$11,448,073.00	\$1,524,744	\$12,972,817

; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of each of the Agreements shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	26	177S	4380	T177	169,416
263	26	177T	4380	T177	338,832
263	26	177U	4380	T177	338,832
263	26	177V	4380	T177	338,832
263	26	177W	4380	T177	338,832
263	26	177S	9854	T177	169,416
263	26	177T	9854	T177	338,832
263	26	177U	9854	T177	338,832

263	26	177V	9854	T177	338,832
263	26	177W	9854	T177	338,832

Budget Funding Year(s): _____ Start Date: 08/01/17 End Date: 12/31/21
(must match resolution)

Funding Source Tax Dollars: _____
State Aid: 1,524,744 _____
\$1,524,744 Federal Aid: _____
(must match resolution) Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/17/2017 - LISA MRIJAJ, SECRETARY