

57695

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

DATE: June 20, 2017

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. **17-201**
Service Contract for Snow & Ice Removal
Westchester County Government Center
White Plains, New York
Contractor: Errico Landscaping Corp.
Amount: \$313,800.00

On April 12, 2017, one (1) bid was received and opened for Contract No. 17-201 for Service Contract for Snow & Ice Removal, Westchester County Government Center, White Plains, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by ten (10) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those ten (10) entities and to an additional one hundred nine (109) suppliers and contractors.

The bid was reviewed by the Department and it was determined that Errico Landscaping Corp. submitted the sole bid in the amount of \$313,800.00.

The sole bidder has been investigated and it has been found that Errico Landscaping Corp.:

- Performed satisfactory work in the past for the County.
- Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

The objective of this contract is to maintain parking lots and pedestrian areas at County facilities free from snow and ice.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing safe travel ways for both pedestrian and vehicular traffic at County facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 17-201 be awarded to Errico Landscaping Corp. in the amount of \$313,800.00, subject to appropriations.

APPROVED BOARD OF ACQUISITION & CONTRACT - 17-201 - ISA PUBLIC SECRETARY

RESOLUTION

CONTRACT NO. 17-201

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 17-201 for Service Contract for Snow & Ice Removal, Westchester County Government Center, White Plains, New York be and is hereby awarded to the sole bidder, Errico Landscaping Corp., 200 Emerson Avenue, Hartsdale, New York 10530, in the amount of \$313,800.00; and be it further

RESOLVED, that as set forth in the Contract No. 17-201 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 14,600.00 (2017)
	101	46	3200	4380		\$104,600.00 (2018)
	101	46	3200	4380		\$104,600.00 (2019)
	101	46	3200	4380		\$ 90,000.00 (2020)

Budget Funding Year(s): 2017-2020
(must match resolution)

Start Date: August 1, 2017 **End Date:** July 31, 2020

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$313,800.00 **Federal Aid** _____
(must match resolution)

Other _____