

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe M. Gille  
First Deputy Commissioner

**57121**

DATE: May 11, 2017

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner  
Department of Social Services

SUBJECT: Authority to amend a Resolution approved on April 6, 2017, which authorized the County of Westchester to enter into an agreement with The Mental Health Association of Westchester County, Inc. ("MHA") to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments with an average annual capacity of 3,000 sessions and coordinate plans for treatment, housing and employment for homeless single adults for the term April 1, 2017 through March 31, 2018 in an amount not-to-exceed \$300,000, by changing the total not-to-exceed amount thereunder from \$300,000 to \$378,015.

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By resolution approved on April 6, 2017 (the "April 6<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department"), to enter into an agreement with The Mental Health Association of Westchester, Inc. ("MHA") to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments with an average annual capacity of 3,000 sessions and coordinate plans for treatment, housing and employment for homeless single adults for the term April 1, 2017 through March 31, 2018 in an amount not-to-exceed \$300,000 to be paid in accordance with an approved budget and subject to appropriation.

The Department recognized an increase in the number of participants who are diagnosed with substance use disorders. As of the first quarter of 2017, approximately 27% of the individuals assessed by SHAC have been diagnosed with substance use disorder. Title 18 NYCRR 351.2(l) requires that the investigation of each individual applying for public institutional care must include a screening for alcohol and/or substance abuse and a referral to an appropriate alcoholism and/or substance abuse treatment program if such abuse is determined to exist,

The Department and MHA have determined that by adding a Credentialed Alcohol and Substance Abuse Counselor (“CASAC”) to the program, MHA will be better prepared to meet the increasing demands of individuals assessed at SHAC who are diagnosed with a substance use disorder. The addition of the CASAC keeps the Department in compliance with Title 18 NYCRR 351.2(l). The additional \$78,015 will fund the salary and fringe benefits of the CASAC. Accordingly, authority is now requested to amend the April 6<sup>th</sup> Resolution for the limited purpose of increasing the not-to-exceed amount from \$300,000 to \$378,015. The Amendment is to the Resolution because the contract has not been executed.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the April 6<sup>th</sup> Resolution shall remain in full force and effect

I most respectfully recommend the adoption of the attached resolution.

KMM/BG

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT 06/21/2017 - LISI MHAJ.SECRETARY

**AMENDED  
RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the resolution approved on April 6, 2017 (the “April 6<sup>th</sup> Resolution”) which authorized the County of Westchester, acting by and through the Department of Social Services (the “Department”), to enter into an agreement with The Mental Health Association of Westchester, Inc. (“MHA”) to operate the Single Homeless Assessment Center at Grasslands (“SHAC”) to provide comprehensive assessments with an average annual capacity of 3,000 sessions and coordinate plans for treatment, housing and employment for homeless single adults for the term April 1, 2017 through March 31, 2018 in an amount not-to-exceed \$300,000, is hereby amended by changing the total not-to-exceed amount thereunder from \$300,000 to \$378,015, to be paid in accordance with an approved budget and subject to appropriation; and be it further

**RESOLVED**, that this Agreement is subject to County Appropriations; and be it further

**RESOLVED**, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the April 6<sup>th</sup> Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take any and all actions necessary and appropriate to effectuate the purpose of this resolution.

Account to be Charged/Credited

Year	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2017	101	22	8900	5860	-----	\$283,511
2018	101	22	8900	5860	-----	\$94,504

Budget Funding Year(s): 2017-2018  
(must match resolution)

Start Date: 04/01/17

End Date: 03/31/18

Funding Source:

Tax Dollars: 71 %

State Aid: 29 %

Federal Aid: 0 %

Other:

**\$78,015**

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/22/2017 - LISA MARIJA SECRETARY