

56544

**TO:** Board of Acquisition and Contract  
**FROM:** Vincent F. Kopicki, PE  
Commissioner of Public Works and Transportation  
**DATE:** April 18, 2017  
**SUBJECT:** Authority to Enter into Agreement #17-908  
In the matter of Engineering Services in connection with the  
Rehabilitation of Washington Street, CR #92, Peekskill, New York

**Consultant:** Mott MacDonald NY, Inc.  
**Agreement Amount:** \$169,000.00

*Subconsultant Approval:* GEOD, Inc.

---

Authority of your Honorable Board is requested to enter into an Agreement in connection with the Rehabilitation of Washington Street, CR #92, Peekskill, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to rehabilitate Washington Street, CR #92, in Peekskill, New York. This work is necessary due to extensive deterioration of the roadway. The rehabilitation work shall include, but not be limited to, the following items: milling existing asphalt concrete pavement; filling and sealing joints and cracks; full depth pavement repairs; adjusting castings and utility structures; repairing catch basins; replacing all existing inlet frames and grates; curb repair/replacement; replacing driveway aprons as required; replacing/upgrading traffic signal loops; bus stop improvements; installing ADA sidewalk ramps; addressing drainage issues and roadside safety; resurfacing roadway with asphalt; and installing new pavement markings. This agreement will benefit the public as it will enhance the functionality of the roadway ensuring its safe use by the public, thus addressing the County Executive's priority area of Best Management Practices, Infrastructure, and Life Safety.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on September 29, 2015, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on October 5, 2015 whereby C&S Engineers, Inc.; CHA Consulting, Inc.; Creighton Manning Engineering, LLP; Dolph Rotfeld Engineering, PC; Foit-Albert Associates; HAKS Engineers, Architects and Land Surveyors, PC; James J. Hahn Engineering, PC; Maser Consulting PA; and Mott MacDonald NY, Inc. were selected to possibly perform said services. On August 2, 2016, a request for proposal (RFP) was sent to the qualified firms and subsequently four (4) proposals were received on September 8, 2016.

Board of Acquisition and Contract  
Agreement No. 17-908  
Rehabilitation of Washington Street, CR #92  
Peekskill, New York  
Mott MacDonald NY, Inc.  
Page 2

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held February 17, 2017, selected Mott MacDonald NY, Inc., 111 Wood Avenue South, Iselin, New Jersey 08830, as the number one firm to perform engineering services in connection with the Rehabilitation of Washington Street, CR #92, Peekskill, New York, for a total fee of \$109,000.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, Mott MacDonald NY, Inc. has requested the utilization of the following subconsultant: GEOD, Inc. (Land Surveying Services), 24 Kanouse Road, Newfoundland, New Jersey 07435.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Acting Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

VFK/RSD/AS

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Mott MacDonald NY, Inc., 111 Wood Avenue South, Iselin, New Jersey 08830, for engineering services associated with the Rehabilitation of Washington Street, CR #92, Peekskill, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$109,000.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: GEOD, Inc. (Land Surveying Services), 24 Kanouse Road, Newfoundland, New Jersey 07435; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2021; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 17-908

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	366	46	RB13401E	6120-03	BA #219-2016	\$ 109,000.00

Budget Funding Year(s): 2017 Start Date: 05/15/2017 End Date: 12/31/2021  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
\$109,000.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_