

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

56276

DATE: March 30, 2017

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to amend an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as **Travers House** located at 100 Vark Street, Yonkers, New York 10701 for the period January 1, 2016 through December 31, 2016 for an amount not to exceed \$495,551 in order to increase the not to exceed amount by \$111,644 from an amount not to exceed \$495,551 to a new total not to exceed \$607,195 subject to appropriation

Through a resolution approved on March 17, 2016, your Honorable Board authorized the County of Westchester to enter into an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as **Travers House** located at 100 Vark Street, Yonkers, New York, 10701 for the period from January 1, 2016 through December 31, 2016 for an amount not to exceed \$495,551 to be paid monthly pursuant to an approved budget and subject to appropriation. The agreement was subsequently executed.

Authority is now requested for the County of Westchester to amend the aforesaid agreement in order to increase the not to exceed amount by \$111,644 from an amount not to exceed \$495,551 to a new total not to exceed \$607,195. A review of the prior three year of this program revealed the program was under budgeted and additional funding is required to cover the deficiency.

The **public purpose** of the proposed agreement is to ensure the health and safety of an eligible homeless population by assisting homeless single men and women to transition from homelessness to economic independence and self-sufficiency through the provision of immediate transitional shelter and supportive services.

The **goals and objectives** of the program are to provide immediate transitional housing to eligible homeless single men and women. The Sharing Community-Travers House program also provides 24 hours of on-site supervision, meals, counseling and supportive services which include,

but are not limited to, assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education, and life skills.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing which is less costly than emergency housing. Additionally, these shelter residents have access to employment services to support them in securing employment which enables them to move toward economic independence.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department's staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that as part of the Performance Measurement Indicators**, the Sharing Community –Travers House Program provided transitional housing to 38 eligible single men and single women referred by the Department in 2016.

Except as specifically amended hereby, all other terms and conditions of the agreement shall remain in full force and effect.

Accordingly, the County of Westchester is hereby requesting permission to amend the agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2017 - LIS/MSJ/SECRETARY

R E S O L U T I O N

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as Travers House located at 100 Vark Street, Yonkers, New York 10701 for the period from January 1, 2016 through December 31, 2016 for an amount not to exceed \$495,551 in order to increase the not to exceed amount by \$111,644 from an amount not to exceed \$495,551 to a new total not to exceed \$607,195 to be paid pursuant to an approved budget and; be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Contract Amount:	\$495,551
This Amendment:	<u>\$111,644</u>
Total	\$607,195

Account to be
Charged/Credited

2016

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860	-----	\$111,644

Budget Funding Year(s): 2016
(must match resolution)

Start Date: N/A

End Date: N/A

Funding Source

\$111,644
(must match resolution)

Tax Dollars: 71%
State Aid: 29%
Federal Aid:
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2017 - LGA MARIJUANA SECRETARY