

56029

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, PE
Commissioner of Public Works and Transportation

DATE: March 21, 2017

SUBJECT: Authority to Enter into Agreement #17-903 in the matter of Engineering Services in connection with Blue Mountain Reservation Site Work Improvements, Town of Cortlandt and City of Peekskill, New York

Consultant: **D&B Engineers and Architects, PC**

Agreement Amount: **\$249,982.00**

Subconsultant Approval: *Ferry Bergendorff Collins Land Surveying, PLLC (WBE)*

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for Blue Mountain Reservation Site Work Improvements, Town of Cortlandt and City of Peekskill, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to make site improvements at Blue Mountain Reservation (“the park”). The scope of work for this project includes, but is not limited to, the following: replacement of electric service and communications both primary into the park, and secondary to each building within the park; repair and rebuild the sanitary systems for each building within the park; explore options to connect to town/city sanitary systems; potable water service replacement to each building within the park, adding drinking fountains; rebuild and resurface pathways and small footbridges; repair drainage structures and channels, retaining walls and terraces, and all paving; and associated landscaping and site work, reestablishing lawn areas, tree planting, and shrub planting. This agreement will benefit the public as it ensures that the park meets ongoing operational needs and complies with current building codes, thus addressing the County Executive’s priority areas of Best Management Practices, Infrastructure, and Life Safety.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on December 22, 2015, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on January 12, 2016, whereby D&B Engineers and Architects, PC; Divney Tung Schwalbe, LLP; HAKS Engineers, Architects and Land Surveyors, PC; Henningson, Durham & Richardson Architecture and Engineering, PC; Langan Engineering, Environmental, Surveying and Landscape Architecture, DPC; Maser Consulting PA; Michael Baker Engineering, Inc.; Savin Engineers, PC; and WSP | Parsons Brinckerhoff were selected to possibly perform said services. On October 14, 2016, a request for proposal (RFP) was sent to the qualified firms and subsequently two (2) proposals were received on November 22, 2016.

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held February 17, 2017, selected D&B Engineers and Architects, PC, 4 West Red Oak Lane, Suite 315, White Plains, New York 10604, as the number one firm to perform engineering services in connection with Blue Mountain Reservation Site Work Improvements, Town of Cortlandt and City of Peekskill, New York, for a total fee of \$249,982.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, D&B Engineers and Architects, PC, has requested the utilization of the following subconsultant: Terry Bergendorff Collins Land Surveying, PLLC (Land Surveying), 52 Starr Ridge Road, Brewster, New York 10509.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

The proposed has been reviewed and is judged to be responsive to the task at hand.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

VFK/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of D&B Engineers and Architects, PC, 4 West Red Oak Lane, Suite 315, White Plains, New York 10604, for engineering services associated with Blue Mountain Reservation Site Work Improvements, Town of Cortlandt and City of Peekskill, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$249,982.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Terry Bergendorff Collins Land Surveying, PLLC (Land Surveying), 52 Starr Ridge Road, Brewster, New York 10509; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2021; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 17-903

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RBM0301E	6120-03	BA #219-2013	\$ 249,982.00

Budget Funding Year(s): 2017 Start Date: 04/30/2017 End Date: 12/31/2021
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$249,982.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____