

55709

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, PE
Commissioner of Public Works and Transportation

DATE: March 7, 2017

SUBJECT: First Amendment to Agreement No. 15-926 in the matter of
Architectural and Engineering Services in connection with
Merestead Site Development – Buildings, Towns of Bedford and New Castle, New York

Consultant: **KG&D Architects, PC**
Amendment Amount: **\$134,500.00**

Authority of your Honorable Board is requested to amend the existing Agreement between the County of Westchester (“County”) and KG&D Architects, PC (“Consultant”), 285 Main Street, Mount Kisco, New York 10549. The original Agreement dated June 30, 2015, was for study and design services associated with Merestead Site Development – Buildings, Towns of Bedford and New Castle, New York.

During the ongoing design phase, the following additional tasks have arisen which are outside of the scope of work included in the existing Agreement: fire protection design services which includes sprinkler system design and historic preservation design; replacement of a 5,000 gallon underground fuel tank; wetlands permitting for a new water supply line; geothermal/heat pump mechanical system; creation of an additional parking area with associated storm water management practices; paving the entry courts around the Main House and rehabilitation of associated drainage structures; paving the entry driveway, reconstruction of adjoining stone swales, and rehabilitation of associated drainage structures; and lighting for the driveway and all parking areas.

It is therefore requested that the existing Agreement be amended to provide for architectural and engineering services in connection with this project. The Consultant shall provide additional design services associated with this project that address additional tasks that have arisen which are outside of the scope of work included in the existing Agreement. Additional design services shall include the completion of construction documents (plans and specifications), construction cost estimates, shop drawing and submittal reviews, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to evaluate various elements of the Merestead site and to rehabilitate the main house. The Merestead main house has deteriorated over the years and requires rehabilitation at this time. The rehabilitation of the main house includes both interior and exterior work. Merestead is listed on the National Register of Historic Properties. Therefore, proposed rehabilitation work shall be done in accordance with the United States Secretary of the Interior’s Standards for the Treatment of Historic Properties. The design documents prepared by the Consultant for this project shall be reviewed for historic conformance by the New York State Historic Preservation Office (“SHPO”) and the Westchester County Department of Planning. This agreement will benefit the public as it will provide a fully functional facility ensuring its safe use and enjoyment by visitors, thus addressing the County Executive’s priority area of Safety and Security.

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The architectural and engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the project that involves the same degree of skill, experience and complexity as the expertise generally described in the original project. Accordingly, this type of architectural and engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

The fee for the above services is for an amount of \$134,500.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$1,014,705.00. The completion date of the Agreement shall be extended to December 31, 2021.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

VFK/ESK/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the existing Agreement between the County of Westchester and KG&D Architects, PC, 285 Main Street, Mount Kisco, New York 10549, be amended to provide for architectural and engineering services in connection with Merestead Site Development – Buildings, Towns of Bedford and New Castle, New York. The Consultant shall provide additional design services associated with this project that address additional tasks that have arisen which are outside of the scope of work included in the existing Agreement. Additional design services shall include the completion of construction documents (plans and specifications), construction cost estimates, shop drawing and submittal reviews, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for the additional services rendered in accordance with the consultant's proposal, KG&D Architects, PC, shall be paid a fee of \$134,500.00, pursuant to an approved budget, increasing the total maximum fee to \$1,014,705.00; and be it further

RESOLVED, that the completion date of the Agreement shall be extended to December 31, 2021; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$ 880,205.00	(Study and Design Services)
This Amendment	\$ <u>134,500.00</u>	(Additional Design Services)
TOTAL	\$1,014,705.00	

Agreement No. 15-926

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RMS0101E	6120-01	BA #179-2013	\$ 14,500.00
	372	42	RMS0201E	6120-01	BA #49-2014	\$ 120,000.00

Budget Funding Year(s): 2017 Start Date: 06/30/15 End Date: 12/31/21
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$134,500.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____