

55706

**TO:** Board of Acquisition and Contract

**FROM:** Vincent F. Kopicki, P.E.  
Commissioner of Public Works and Transportation

**DATE:** March 7, 2017

**SUBJECT:** Authority to, exercise the County's option to extend the term of an agreement with Apple Maintenance Services, Inc. (**MBE**) for one two (2) year option period, thereby increasing the amount of the agreement by \$94,122.66 and extending the term of the agreement through July 31, 2019. (Contract No. 14-204)

By Resolution approved on June 25, 2014 (the "June 25<sup>th</sup> Resolution"), your Honorable Board awarded Contract No. 14-204 to Apple Maintenance Services, Inc. ("Apple Maintenance"). The June 25, 2014 Resolution authorized the County of Westchester (the "County") to enter into Contract No. 14-204 with Apple Maintenance, pursuant to which Apple Maintenance was to provide Janitorial Services at District Offices, 25 Moore Avenue and 750 Washington Street, Mount Kisco and Peekskill, New York, for the amount of \$141,184.00, for the period from August 1, 2014 through July 31, 2017, ("Contract No. 14-204" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby, a.) increasing the amount of the Agreement by \$94,122.66 from an amount of \$141,184.00 to a new amount of \$235,306.66, and b.) extending the termination date of the Agreement from July 31, 2017 to July 31, 2019.

All other terms and conditions of the June 25, 2014 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining clean and sanitary conditions within County facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

# RESOLUTION

## CONTRACT NO. 14-204

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

**RESOLVED**, that the County is authorized to exercise its two (2) year renewal option for Contract 14-204 with Apple Maintenance Services, Inc., 5 Westchester Plaza, Suite 105, Elmsford, New York 10523 to provide Janitorial Services at District Offices, 25 Moore Avenue and 750 Washington Street, Mount Kisco and Peekskill, New York, and thereby a.) increasing the amount of the Agreement by \$94,122.66 from an amount of \$141,184.00 to a new amount of \$235,306.66, and b.) extending the termination date of the Agreement from July 31, 2017 to July 31, 2019; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the June 25, 2014 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement: \$141,184.00  
 This Amendment: \$ 94,122.66  
 TOTAL: \$235,306.66

| Account to be Charged/Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars            |
|--------------------------------|------|-------|--|--------------------|---------------|--------------------|
|                                | 101  | 46    | 3300                                   | 4380               |               | \$19,608.89 (2017) |
|                                | 101  | 46    | 3300                                   | 4380               |               | \$47,061.33 (2018) |
|                                | 101  | 46    | 3300                                   | 4380               |               | \$27,452.44 (2019) |

**Budget Funding Year(s):** 2017-2019  
 (must match resolution)

**Start Date:** August 1, 2017

**End Date:** July 31, 2019

**Funding Source:** **Tax Dollars** 100% County

**State Aid** \_\_\_\_\_

\$94,122.66 **Federal Aid** \_\_\_\_\_  
 (must match resolution)

**Other** \_\_\_\_\_