

55643

March 2, 2017

TO: Board of Acquisition and Contract

FROM: George N. Longworth, Commissioner-Sheriff
Department of Public Safety

RE: **Request for authority to amend an agreement with Legal Language Services LLC (“LLS”) pursuant to which LLS provides various translation services for the Westchester County Department of Public Safety (“DPS”) for a term commencing on October 1, 2016 and continuing through September 30, 2018 in an amount not to exceed \$30,000 by changing the name of the contractor from LLS to the correct legal corporate name of University Language Services, Inc. d.b.a. Legal Language Services**

Authority is sought for the County of Westchester, acting by and through its DPS, to amend its agreement with LLS pursuant to which LLS provides various translation services. Under the terms of the contract, LLS translates material related to a homicide investigation from Spanish into English for a term commencing on October 1, 2016 and terminating September 30, 2018 at the rate of twelve (\$.12) cents per word, and the total amount to be paid under the Agreement shall not exceed Thirty Thousand (\$30,000) Dollars.

Your Honorable Board authorized the County to enter into an agreement with LLS on October 27, 2016 and the agreement was subsequently executed. The County thereafter was advised that the contractor’s legal corporate name is actually University Language Services, Inc. Therefore an amendment to reflect the correct name is required.

The public purpose of this agreement is to provide foreign language interpreters to be utilized for an upcoming court proceeding in which the investigating officers from the Department will be testifying.

The goals and objectives of this agreement are to provide the most accurately translated information that will be used in court proceedings.

The goals and objectives of this program will be tracked and monitored by DPS by monitoring the usage of said resource.

Accordingly, an appropriate resolution is herewith attached for your Honorable Board’s consideration.

GNL/JJH/BH/cs

RESOLUTION

Upon a communication from Commissioner-Sheriff, Department of Public Safety, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Public Safety Services, is hereby authorized to amend its agreement with Legal Language Services LLC (LLS) pursuant to which LLS provides various translation services for the Department of Public Safety (“DPS”) for a term commencing on October 1, 2016 and continuing through September 30, 2018 by changing the name to reflect the contractor’s legal corporate name, University Language Services, Inc. (d/b/a Legal Language Services) (the “Agreement”); and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive, or his authorized designee, be, and hereby is, authorized to enter into and execute this agreement for the County of Westchester.