

55267

February 16, 2017

TO: BOARD OF ACQUISITION AND CONTRACT

FROM: THOMAS J. LAURO, P.E.
COMMISSIONER

RE: Resolution to Award to the Low Bidder

CONTRACT NO. EF-1612
WATER SYSTEM LEAK DETECTION SURVEY SERVICES FOR
WESTCHESTER COUNTY WATER DISTRICTS
WATER DISTRICT #1 AND WATER DISTRICT #3
WESTCHESTER COUNTY, NEW YORK

CONTRACTOR: New York Leak Detection Inc.
AMOUNT: \$69,200.00

On February 15, 2017, two (2) bids were received and opened for Contract No. EF-1612, a contract for Water System Leak Detection Survey Services for Westchester County Water Districts, Water District #1 and Water District #3, Westchester County, New York. The contract is for a term of one (1) year commencing on May 1, 2017 and terminating on April 30, 2018.

The bids were reviewed by the Department and determined that New York Leak Detection Inc. submitted the low bid in the amount of \$69,200.00.

Only two (2) contractors submitted bids because the work requires specially trained personnel who have the experience and knowledge for providing services to furnish all labor and equipment required to perform leak detection survey services for water distribution systems. This project was advertised on the Empire System Purchasing Group ("ESP") website, in addition to the Journal News, and was viewed by 16 entities on the ESP website. This contract is crucial for detecting unaccounted and unbilled water losses in the County's water transmission and distribution system and to insure proper operation of the County's water transmission and distribution system. Therefore, it is respectfully requested that this contract be awarded without the need to re-bid.

The low bidder has been investigated and found that:

has performed satisfactory work in the past for the County.

Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

Capital Budget

MNRR

Operating Budgets

The goal and/or objective of this contract is to provide leak detection survey services for the water transmission and distribution network to detect unaccounted water loss in the piping network system. This contract is deemed to fulfill a public purpose as the services provided under this Contract are fiscally responsible and promotes the public health and welfare by detecting unaccounted and unbilled water losses in the County's water transmission and distribution system and insuring proper operation of the County's water transmission and distribution system. The response and work are monitored by representatives of the department throughout the contract to make sure all applicable regulations, safety precautions and codes regarding the protection of persons and property are adhered to and that a cost-effective project is the end product.

It is recommended that Contract No. EF-1612 be awarded to the lowest responsible bidder, New York Leak Detection Inc. in the amount of \$69,200.00 subject to appropriations.

A proposed form of Resolution is attached.

RESOLUTION

Contract No. EF-1612

Upon communication from The Commissioner of the Department of Environmental Facilities, be it hereby

RESOLVED, that Contract No. EF-1612 for Water System Leak Detection Survey Services for Westchester County Water Districts, Water District #1 and Water District #3, Westchester County, New York is awarded to the lowest responsible bidder, New York Leak Detection Inc., P.O. Box 269, Jamesville, NY 10511, in the amount **\$69,200.00** for a term of one (1) year commencing on May 1, 2017 and terminating on April 30, 2018; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2017	241	60	5110:5110	4380		\$36,725
2017	243	60	5310:5310	4380		\$18,225
2018	241	60	5110:5110	4380		\$7,125
2018	243	60	5310:5310	4380		\$7,125

Budget Funding Year(s) 2017-2018 Start Date 05/01/2017 End Date 04/30/2018
 (must match resolution)

Funding Source

\$69,200.00
 (must match resolution)

Tax Dollars 100%

State Aid _____

Federal Aid _____

Other _____

TJL/mp