

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

54972

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

DATE: January 24, 2017

SUBJECT: Resolution authorizing the County of Westchester to exercise its Third Option to renew the agreement between the County of Westchester and NJB Security Services, Inc. to provide Security Escort Services for DSS Child Welfare Staff beginning on January 1, 2017 and ending on December 31, 2017 for an amount not to exceed \$207,819 to be paid pursuant to an approved budget

On December 15, 2011, your Honorable Board approved a resolution to enter into an agreement with NJB Security Services, Inc. (the Contractor) to provide Security Escort Services for DSS Child Welfare Staff. The term of the agreement was from January 1, 2012 through December 31, 2014 with the option to renew said agreement for up to three (3) additional one (1) year terms. The amount of the agreement was \$587,496. The amount to be paid to the Contractor during the option periods shall increase by 2% of the total per year, subject to an approved budget and subject to appropriation. The agreement was subsequently executed.

On February 5, 2015 your Honorable Board approved a resolution authorizing the County of Westchester to exercise its First Option to renew the agreement between the County of Westchester and NJB Security Services, Inc. to provide Security Escort Services for DSS Child Welfare Staff by extending the term of the agreement for an additional year beginning on January 1, 2015 and ending on December 31, 2015 for an amount not to exceed amount by \$199,749. The agreement was subsequently executed.

On March 17, 2016, your Honorable Board approved a resolution authorizing the County of Westchester to exercise its Second Option to renew the agreement between the County of Westchester and NJB Security Services, Inc. to provide Security Escort Services for DSS Child Welfare Staff, by extending the term of the agreement for an additional year beginning on January 1, 2016 and ending on December 31, 2016 for an amount not to exceed amount by \$203,744. The agreement was subsequently executed.

The Contractor has performed satisfactory work for the County during the past five (5) years. Based on the Performance Measurement Indicators, the Department is able to report **that NJB Security Services, Inc. has satisfactorily met the performance goals as of the end of the fourth quarter in 2016.** NJB Security Services, Inc. served over 1200 child welfare cases during this period and 75% of all hours were used by the Children Protective Services staff.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester to exercise its Third Option to renew the agreement between the County of Westchester and NJB Security Services, Inc. to provide Security Escort Services for DSS Child Welfare Staff by extending the term of the agreement for an additional year beginning on January 1, 2017 and ending on December 31, 2017 for an amount not to exceed \$207,819 to be paid pursuant to an approved budget and subject to appropriation.

All the other terms and conditions of the original agreement will remain the same.

This contract is in the public's best interest because it will enable child welfare staff to make contact with DSS Customers in unsafe areas.

The goal and objective of the agreement is to provide Security Escort Services for DSS Child Welfare Staff to ensure their safety.

DSS will continue to monitor the contractor to ensure compliance with contract terms and to ensure the successful completion of this contract.

Accordingly, the County of Westchester is seeking authority from your Honorable Board to exercise its Third Option to renew the agreement with NJB Security Services, Inc. for the above said purpose.

A resolution requesting the same is attached herewith for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACTS 09/23/2017 - LISAMRIJAJ, SECRETARY

RESOLUTION

Upon communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to exercise its Third Option to renew the agreement between the County of Westchester and NJB Security Services, Inc. to provide Security Escort Services for DSS Child Welfare Staff by extending the term of the agreement for an additional year beginning on January 1, 2017 and ending on December 31, 2017 for an amount not to exceed \$207,819 to be paid pursuant to an approved program budget; and be it further

RESOLVED, that all the other terms and conditions of the original agreement as extended shall remain the same; and be it further

RESOLVED, that this contract is subject to County appropriations; and it is further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

| Account to be Charged/Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|--------------------------------|------|-------|--|--------------------|---------------|-----------|
| | 101 | 22 | 5000 | 4420 | ----- | \$207,819 |
| | | | | | ----- | |
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| | | | | | | |

Budget Funding Year(s): 2017
(must match resolution)

Start Date: 01/01/2017

End Date: 12/31/2017

Funding Source:

Tax Dollars: 29%

State Aid: 42%

\$207,819
(Must match resolution)

Federal Aid: 29%

Other: