

54812

TO: Board of Acquisition and Contract
FROM: Vincent F. Kopicki, PE
Commissioner of Public Works and Transportation
DATE: January 24, 2017
SUBJECT: Authority to Enter into Agreement #16-930
In the matter of Construction Administration Services in connection with the
Snowden Avenue Interceptor Realignment, Ossining Sanitary Sewer District,
Village of Ossining, New York
Consultant: ARCADIS of New York, Inc.
Agreement Amount: \$99,900.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with construction administration services for the Snowden Avenue Interceptor Realignment, Ossining Sanitary Sewer District, Village of Ossining, New York. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project will be to realign a County-owned sewer interceptor located on Snowden Avenue in the Village of Ossining for odor control purposes. A study was done several years ago in response to an increase in odor complaints from the surrounding community. The optimal long term solution recommended in the study is to realign the interceptor and eliminate an existing siphon which produces concentrated odors throughout the neighborhood. This work is necessary to provide improved sanitary facilities that are in compliance with all applicable regulations. This agreement will benefit the public as it provides odor control avoiding potential adverse environmental impact to the surrounding properties, thereby promoting public health policies and laws.

On September 23, 2016, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide environmental facilities engineering and construction management services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of sixteen (16) qualified firms. The list was reviewed by the Professional Selection Board on October 12, 2016, whereby three firms were selected to possibly perform said services.

By Resolution approved January 12, 2017, your Honorable Board authorized the County to negotiate with the firm of ARCADIS of New York, Inc., 44 South Broadway, 15th Floor, White Plains, New York 10601, and a proposal was submitted for construction administration services for the Snowden Avenue Interceptor Realignment, Ossining Sanitary Sewer District, Village of Ossining, New York, for a total fee of \$99,900.00, pursuant to an approved budget.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of ARCADIS of New York, Inc., 44 South Broadway, 15th Floor, White Plains, New York 10601, for construction administration services for the Snowden Avenue Interceptor Realignment, Ossining Sanitary Sewer District, Village of Ossining, New York. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$99,900.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2020; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

VFK/LR/AS

Agreement No. ~~16-930~~

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SOS85011	6120-05	BA #96-2014	\$ 99,900.00

Budget Funding Year(s): 2017 Start Date: 03/01/17 End Date: 12/31/20
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$99,900.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____