

54800

January 10, 2017

TO: The Board of Acquisition and Contract

FROM: Dr. Iris T. Pagan, Executive Director
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the City of New Rochelle, acting by and through their Youth Bureau, to operate the Potential Candidates Juvenile Program for the program period January 1, 2016 through December 31, 2016 in a total amount not to exceed \$21,019.

Authority is hereby requested for the County of Westchester to enter into an Agreement with the City of New Rochelle, acting by and through their Youth Bureau, to operate the Potential Candidates Juvenile Program for the program period January 1, 2016 through December 31, 2016 in a total amount not to exceed \$21,019, pursuant to an approved budget. The funding for this program was provided by the New York State Office of Children and Family Services in an amount not to exceed \$21,019, payable pursuant to an approved budget.

2016 program description

This program will employ eight (8) individuals 18 yrs to 21 yrs of age with a specific internship to an assigned governmental department or local community-based agency/program. The program operates for six weeks during July and August. The rate of pay is \$9.00 per hour, five (5) hours per day. No income eligibility is required

2016 proposed program outcome

Of the 8 youth, ages 18-21 enrolled in the program, 8 will have opportunities for employment career counseling and summer employment as measured by biweekly time sheets, supervisor's evaluation of interns, assignments from each job related to career counseling workshops and workshop evaluation by attendees.

The outcomes as stated above will be tracked and monitored through monthly, quarterly and annual reports, and by bi-yearly site visits from Youth Bureau Program Monitors.

This program is newly funded with the outcome requirements necessary by programs receiving \$20,000 or more.

The outcomes as stated above will be tracked and monitored through monthly, quarterly and annual reports, and by bi-yearly site visits from Youth Bureau Program Monitors.

Pursuant to Act No. 2016-330 adopted by the Westchester County Board of Legislators on November 1, 2016, the County of Westchester was authorized to participate in a Resource Allocation Plan to provide State reimbursement for certain youth services programs which operate with funding provided by the County's Youth Services Program and to enter into intermunicipal agreements with local municipalities in Westchester to provide said services.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof.

An appropriate Resolution is attached hereto for your Honorable Board's consideration.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 02/16/2017 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Executive Director of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with the City of New Rochelle, acting by and through their Youth Bureau, to operate the Potential Candidates Juvenile Program for the program period January 1, 2016 through December 31, 2016 in a total amount not to exceed Twenty One Thousand Nineteen (\$21,019) Dollars, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged/credited YDP	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
	263	11	530R	4380	T530	\$21,019
Budget Funding Year(s) <u>2016</u> Start Date <u>January 1, 2016</u> End Date <u>December 31, 2016</u> (must match resolution)						
Funding Source	Tax Dollars _____					
	State Aid <u>\$21,019</u> _____					
<u>\$ 21,019</u> (must match resolution)	Federal Aid _____					
	Other _____					