



#54625

Date: January 17, 2017
To: Honorable Board of Acquisition and Contract
From: Hon. Michael B. Kaplowitz
Westchester County Board of Legislators

Re: **Resolution to exempt from the Westchester County Procurement Policy an agreement between the County of Westchester, acting by and through its Board of Legislators (the “Board”), and Zarin & Steinmetz (the “Consultant”) pursuant to which the Consultant provides consultation services to the Chair of the Board of Legislators (the “Chair”) for the period from April 15, 2016 through April 14, 2017 (the “Agreement”), for an amount not to exceed \$25,000, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures.**

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy an agreement with the Consultant pursuant to which the Consultant will provide consultation services to the Chair for the period from April 15, 2016 through April 14, 2017, for an amount not to exceed \$25,000.

Ordinarily, the Procurement Policy requires the County to issue a Request for Proposals (RFP) for such services. It is proposed that compliance with the Procurement Policy would not be in the best interests of the County with respect to this procurement because time was of the essence and there was not sufficient time to issue an RFP.

Based on the above, it is respectfully submitted that the Consultant is uniquely qualified to provide this service to the County and that an exemption to compliance with the procedures of the Procurement Policy be granted by your Honorable Board in accordance with section 3(a)xxi of said Policy.

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement between the County of Westchester, acting by and through its Board of Legislators, and Zarin & Steinmetz (the “Consultant”) pursuant to which the Consultant provides consultation services to the Chair of the Board of Legislators for the period from April 15, 2016 through April 14, 2017.

APPROVED BOARD OF ACQUISITION & CONTRACT 10/21/16/2017 - USAMRIJAJ, SECRETARY