

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

54332

Date: December 28, 2016

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner of Social Services

Re: **Authority for the County to extend the agreements with The Preservation Company, Inc., Congregations Linked in Urban Strategy to Effect Renewal, Inc., Westchester Residential Opportunities, Inc. and Catholic Charities Community Services to provide financial eviction prevention services for Department of Social Services Customers, for the term November 1, 2014 through December 31, 2016 in the aggregate amount not to exceed \$606,000 by extending the term of the agreements by six (6) months to end on 06/30/2017 and by increasing the not to exceed amount by \$103,000 from an amount not to exceed \$606,000 to a new total not to exceed \$709,000 to be paid pursuant to an approved budget and subject to appropriations.**

Pursuant to a Request For Proposal (the "RFP") issued by the Westchester County Department of Social Services ("Department") on or around August 26, 2014, the Department selected four (4) vendors listed below to provide eviction prevention services for the period from November 1, 2014 through December 31, 2016 for an aggregate amount not to exceed \$606,000 to be paid pursuant to an approved budget and subject to appropriation. These agreements were subsequently executed.

Provider	2014	2015	2016	Total
The Preservation Company, Inc.	\$30,625	\$32,125	\$30,625	\$93,375
Congregations Linked In Urban Strategy to Effect Renewal, Inc. ("CLUSTER")	\$63,125	\$64,625	\$63,125	\$190,875
Westchester Residential Opportunities, Inc.	\$53,125	\$54,625	\$53,125	\$160,875
Catholic Charities	\$53,125	\$54,625	\$53,125	\$160,875

TOTAL:	\$200,000	\$206,000	\$200,000	\$606,000
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Authority is now requested for the County, acting by and through its Department of Social Services, to amend the aforesaid agreements by extending the term thereof for six (6) months to end on June 30, 2017 and by increasing the not to exceed amount by \$103,000 from an amount not to exceed \$606,000 to a new total not to exceed \$709,000 at the individual totals shown as below. The Department is working on a Request For Proposal (“RFP”) to select vendors to provide these services. Six months’ extension will provide the County with time to issue the RFP and select the new vendors to operate this program.

Provider	Current	Addition	New Total
The Preservation Company, Inc.	\$93,375	\$16,062.50	\$109,437.50
Congregations Linked In Urban Strategy to Effect Renewal, Inc. (“CLUSTER”)	\$190,875	\$32,312.50	\$223,187.50
Westchester Residential Opportunities, Inc.	\$160,875	\$27,312.50	\$188,187.50
Catholic Charities	\$160,875	\$27,312.50	\$188,187.50
TOTAL:	\$606,000	\$103,000	\$709,000.00

The proposed Agreements will provide financial assistance in the form of rent and/or financial assistance for the prevention of eviction or utility shut-off for applicants referred by either the Department or other community resources that will prevent the incidence of homelessness to low income households residing in Westchester County. The Agreements will implement the Westchester County Eviction Prevention Program by providing financial assistance to prevent the incidence of homelessness, including

- 1) Short-term subsidies to defray rent for families that have received eviction notices.
- 2) Utility arrears for households that have received a service termination notice, where such service termination will cause the family to be evicted or temporarily displaced from their residence.
- 3) Financial assistance to secure permanent housing in the form of first month’s rent, security deposits and/or moving expenses.

The Agreements will also require that efforts will be made to prevent homelessness such as financial assistance to families who have received an eviction notice or notice of termination of utility services, where such families have been determined to be eligible.

The Agreements will serve the public purpose of stabilizing families who are at risk of eviction. This in turn has the goal of preventing homelessness and thereby saving taxpayer funds.

Except as specifically amended hereby, all other terms and conditions of the original agreements shall remain in full force and effect.

A resolution is attached herewith seeking your Honorable Board’s approval to amend the agreements as stated above.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend the agreements with The Preservation Company, Inc., Congregations Linked in Urban Strategy to Effect Renewal, Inc., Westchester Residential Opportunities, Inc. and Catholic Charities Community Services to provide financial eviction prevention services for Department of Social Services Customers, for the term November 1, 2014 through December 31, 2016 in the aggregate amount not to exceed \$606,000 by extending the term of the agreements by six (6) months to end on 06/30/2017 and by increasing the not to exceed amount by \$103,000 from an amount not to exceed \$606,000 to a new total not to exceed \$ 709,000 to be paid pursuant to an approved budget and at the individual totals as shown below; and be it further;

Provider	Current	Addition	New Total
The Preservation Company, Inc.	\$93,375	\$16,062.50	\$109,437.50
Congregations Linked In Urban Strategy to Effect Renewal, Inc. ("CLUSTER")	\$190,875	\$32,312.50	\$223,187.50
Westchester Residential Opportunities, Inc.	\$160,875	\$27,312.50	\$188,187.50
Catholic Charities	\$160,875	\$27,312.50	\$188,187.50
TOTAL:	\$606,000	\$103,000	\$709,000.00

RESOLVED, that these contracts are subject to County appropriations; and be it further

RESOLVED, that these Agreements are also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate these Agreements, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreements shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/credited
2017

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	19	0100	4380	N/A	\$103,000

Budget Funding Year(s) : 2017
(must match resolution)

Start Date: N/A ___ End Date: 06/30/2017

Funding Source

Tax Dollars: \$103,000

State Aid:

\$103,000

Federal Aid:

(must match resolution)

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/02/2017 - LISA MRIJAJ, SECRETARY