

52975

DATE: October 19, 2016

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey
Chief Information Officer
Department of Information Technology

SUBJECT: Authority to enter into an agreement (IT-1403) with Creative Breakthroughs, Inc., pursuant to which it will, a.) implement Symantec Endpoint Encryption software on County laptops and tablets, and b.) train County staff how to complete such implementations, for a term commencing upon execution and continuing through January 31, 2017, for an amount not-to-exceed \$32,400.00.

The County of Westchester (the "County") respectfully requests that your Honorable Board authorize the County to enter into an agreement with Creative Breakthroughs, Inc. ("CBI"), pursuant to which CBI will, a.) implement Symantec Endpoint Encryption software on at least one (1) example of each of the ten (10) different configurations the County uses for its laptops and tablets (collectively, "Mobile Devices"), and b.) train County staff how to complete such an implementation on each type of configuration, (the "Services") for a term commencing upon execution and continuing through January 31, 2017, for an amount not-to-exceed \$32,400.00, payable as a fixed fee.

Earlier this year, the maker of the County's current laptop encryption system, Wave Systems, Corp., filed for bankruptcy, which forced the County to find a replacement encryption system. The County has chosen to use Symantec Endpoint Encryption, as it is the County's best option due to the fact that it is already included in the suite of products the County uses, and it supports the County's goal of having a common security platform through Symantec to protect all of the County's systems and devices. Now, the Services are necessary in order to ensure that the County's implementations of the replacement software are done correctly and that County personnel are properly trained in how to perform such implementations.

The proposed agreement will serve a public purpose by ensuring that the County has the services and training necessary to ensure that it has up-to-date encryption software in place on its Mobile Devices to protect against data loss and theft.

The goal and objective of the proposed agreement is to ensure that the County has the services and training necessary to ensure that it has up-to-date encryption software in place on its Mobile Devices to protect against data loss and theft.

The goal and objective of the proposed agreement is in the best interests of the County in terms of safety and security, as the County having the services and training necessary to ensure that it has up-to-date encryption software in place on its Mobile Devices will protect against data loss and theft.

The goal and objective of the proposed agreement will be tracked and monitored by the staff of the Department of Information Technology.

Authority to exempt the proposed agreement from the requirements of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

I respectfully recommend the adoption of the attached resolution.

JBM/SF/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/27/2016 USA MRSAJ, SECRETARY

RESOLUTION

Upon a communication from the Chief Information Officer, Department of Information Technology, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (IT-1403) with Creative Breakthroughs, Inc. ("CBI"), pursuant to which CBI will, a.) implement Symantec Endpoint Encryption software on at least one (1) example of each of the ten (10) different configurations the County uses for its laptops and tablets, and b.) train County staff how to complete such an implementation on each type of configuration, for a term commencing upon execution and continuing through January 31, 2017, for an amount not-to-exceed \$32,400.00, payable as a fixed fee; and be it further

RESOLVED, that the agreement is subject to County appropriations; and be it further

RESOLVED, that the agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the county shall retain the right to either terminate the agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor, then the contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes of this resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	16	6000	4070		\$32,400

Budget Funding Year(s): 2016 Start Date: Upon Execution End Date: January 31, 2017
(must match resolution)

Funding Source
\$32,400.00
(must match resolution)

Tax Dollars: \$32,400
State Aid: _____
Federal Aid: _____
Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT 10/27/2016 - LISA MARIJA SECRETARY