

**# 52803**

**TO:** Board of Acquisition and Contract

**FROM:** Kunjlata Ashar  
Pathologist/Medical Examiner

**DATE:** September 23, 2016

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. LAB 17-20  
Labs Chemical Waste Disposal  
Valhalla, New York

The 2017 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform pickup and disposal of hazardous chemical (both liquid and dry) waste from the Department of Laboratories and Research (the "Department"), 10 Dana Road, Valhalla, New York. This contract shall be for a term of three (3) years, with one (1) two (2) year renewal at the sole discretion of the County.

The objective of this contract is to provide for the pickup and disposal of hazardous chemical (both liquid and dry) waste from the Department.

This contract is in the Public's best interest because it will promote the health and safety of the general public by ensuring the continued safe and reliable pickup and disposal of hazardous chemicals, along with reducing the County's annual maintenance and disposal costs, thus addressing the County Executive's priority area: Fiscal Responsibility (FR).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and Department staff and will be reviewed regularly to ensure that funds are used appropriately.

# RESOLUTION

Upon communication from the Pathologist/Medical Examiner, be it

**RESOLVED**, that the Pathologist/Medical Examiner be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. LAB 17-20  
Labs Chemical Waste Disposal  
Valhalla, New York;

and be it further

**RESOLVED**, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 5 % of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

**RESOLVED**, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

**RESOLVED**, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (Westchester-Putnam Edition)**

Account to be Charged/ Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	31	0010-0010	4380		-0-

**Budget Funding Year(s)** 2017-2019 **Start Date:** 7/1/2017 **End Date:** 6/30/19  
(must match resolution)

**Funding Source:** Tax Dollars 100% County  
  
State Aid \_\_\_\_\_  
  
\$ -0- Federal Aid \_\_\_\_\_  
(must match resolution)  
  
Other \_\_\_\_\_

**Contractor Federal I.D. No./ Social Security No.:** \_\_\_\_\_  
  
**Vendor No.:** \_\_\_\_\_  
  
**Encumbrance No.:** \_\_\_\_\_