



# Westchester Community College

State University of New York

52780

September 20, 2016

To: Board of Acquisition and Contract

From: Belinda S. Miles  
President

Re: Authority to enter into an agreement with TVC Albany, Inc. d/b/a/ First Light Fiber for the provision of a second internet connection for Westchester Community College, for a five-year period commencing on or about November 1, 2016 for a total cost of \$132,990.

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Authority is requested for the County of Westchester, acting by and through Westchester Community College ("WCC"), to enter into an agreement with TVC Albany, Inc. d/b/a/ First Light Fiber ("Firstlight") whereby Firstlight will provide a second internet connection to WCC. Installing a second connection will not only increase the bandwidth available to WCC but will also provide redundancy which will assist in ensuring business continuity in the event there is an issue with the current internet connection.

Pursuant to the agreement, WCC will pay to Firstlight \$2,200 per month for the connection along with a one-time charge of \$990 for implementation services for a total amount of \$132,990 during the five-year term.

This procurement is exempt from the operation of the Westchester County Procurement Policy pursuant to Section 3(a)(i) of the Policy as it will be made pursuant to Section 104 of General Municipal Law as a purchase "through the office of general services or any other department or agency of the state". This purchase will be made using the terms and conditions of NYS OGS Contract # PS64726.

The public purpose of this agreement is to ensure internet access at WCC for students and employees.

I believe that it is in the best interest of the College to enter into this agreement and I therefore recommend that you act favorably on the annexed proposed resolution.

BSM:me  
Attachment

**RESOLUTION**

Upon a communication from the President of Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester acting by and through Westchester Community College is hereby authorized to enter into an agreement with TVC Albany, Inc. d/b/a/ First Light Fiber for the provision of a second internet connection for Westchester Community College, for a five-year period commencing on or about November 1, 2016 for a total cost of \$132,990; payable at the rate of \$2,200 per month for the connection along with a one-time charge of \$990 for implementation services; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	010	0115		4425		132,990

Budget Funding Year(s) Start Date: 10/01/2016 End Date: 09/20/2021  
 (must match resolution)

Funding Source: Tax Dollars \$30,588 Contractor Federal I.D. No./  
 State Aid \$37,237 Social Security No.:  
\$132,990 Federal Aid \_\_\_\_\_ Vendor No.:  
 (must match resolution) Other \$65,165 (Tuition) Encumbrance No.: \_\_\_\_\_