



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

52575

DATE: August 11, 2016

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to amend an agreement with The Sharing Community, Inc. to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless, single males for the period from January 1, 2016 through December 31, 2016 in a total amount not to exceed \$1,270,922 by increasing the not to exceed by \$118,497 to cover additional operational cost from January-June 2016 for a new total not to exceed \$1,389,419 to be paid pursuant to an approved budget and subject to appropriation

Through a Resolution approved by your Honorable Board on March 17, 2016, the County of Westchester, acting by and through its Department of Social Services, entered into an agreement with The Sharing Community, Inc. to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless, single males for the period from January 1, 2016 through December 31, 2016 in a total amount not to exceed \$1,270,922 to be paid monthly pursuant to an approved budget and subject to appropriation.

During the period from January through June, 2016, the program incurred some additional operational cost which was not anticipated. In order to compensate the vendor for the additional operational cost, the County decided to amend the agreement by increasing the not to exceed amount by \$118,497 from a total not to exceed amount of \$1,270,922 to a new total not to exceed amount of \$1,389,419 to be paid pursuant to an approved budget and subject to appropriation.

The **public purpose** of the proposed agreement is to provide a 19 bed, 24-hour shelter for single males, who have been referred by the County's Department of Social Services, as well as to provide a sleep site during the night hours for single men who are not current referrals to the Westchester County shelter system.

The **goals and objectives of the program** are to provide immediate emergency shelter to eligible homeless single males. The Sharing Community Shelter-Hudson Street program also provides 24 hours on-site supervision, meals and counseling. The programs' supportive services include assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, and medical treatment, education and life skills. This program is mandated in accordance with NYCRR 18 part 491.

The goals and objectives of this program are in **the best interest of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate emergency housing, onsite supervision and referrals to necessary, appropriate services.

The goals and objectives are in **the best interest of the County in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, which is less costly than transitional housing. Additionally, these shelter residents have access to employment services to support them in securing employment, enabling them to move toward economic independence.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department staff in order to evaluate the performance of the vendor and the effectiveness of the program. The Department is able to report that for the first six months of 2016, three hundred sixty-five (365) individuals received emergency drop-in shelter services through this program. Another sixty-five (65) individuals received homeless residential services. Of the sixty-five individuals in the residential program, twenty-three percent (23%) secured permanent housing.

This agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a) (xiv) thereof which exempts contracts with not for profit organizations for the purposes of providing aid, care and support to persons in need of public assistance. This contract is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

Except as specifically amended hereby, all other terms and conditions of the agreement shall remain in full force and effect.

Therefore, the County of Westchester is hereby requesting permission to amend an agreement with The Sharing Community Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/08/2016 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with The Sharing Community, Inc. to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless single males for the period from January 1, 2016 through December 31, 2016 in a total amount not to exceed \$1,270,922 by increasing the not to exceed amount by \$118,497 from a total not to exceed amount of \$1,270,922 to a new total not to exceed amount of \$1,389,419 to cover the additional operational cost for the period from January through June, 2016 to be paid pursuant to an approved budget; and be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to implement this resolution.

Original Contract Amount: \$1,270,922
This Amendment: \$ 118,497
Total: \$1,389,419

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2016	101	22	8900	5860	-----	\$118,497

Budget Funding Year(s): 2016 Start Date: N/A End Date: N/A
(must match Resolution)

Funding Source Tax Dollars: 71%
State Aid: 29%
\$118,497 **Federal Aid:**
(must match resolution) **Other:**

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/08/2016 - LISA MRIJAJ, SECRETARY