

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

52518

DATE: July 28, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an Agreement with East Harlem Employment Service, Inc. d/b/a STRIVE (Support and Training Result in Valuable Employees) to introduce and reinforce the STRIVE Service model and to provide the County with a license to use the STRIVE program and related materials for a period from July 1, 2016 through June 30, 2017 for an amount not to exceed \$53,500 to be paid pursuant to an approved budget and subject to appropriation

Authority is requested for the County to enter into an agreement with East Harlem Employment Service Inc., d/b/a STRIVE (Support and Training Result in Valuable Employees, hereinafter "STRIVE") to introduce and reinforce the STRIVE Service model and to provide the County with a license to use the STRIVE program and related materials as well as to provide observation and training visits to participants with STRIVE CORE trainers and subsequent technical assistance sessions to reinforce CORE program expectations and methodology to designated staffs of the Department of Social Services and Contractors. The participants would also attend the Annual STRIVE Institute. The contract is for an amount not to exceed \$53,500 to be paid pursuant to an approved budget and subject to appropriation for the period from July 1, 2016 through June 30, 2017.

The STRIVE program is an attitudinal / job readiness program for non-custodial parents which has been successfully utilized by the Department of Social Services (the "Department") since July, 2011. The STRIVE service model provides training techniques for implementing a program that will help clients maintain gainful employment, improve their chances of wage growth and progress towards self-sufficiency. This program will ensure the integrity of service delivery and increase the likelihood of success in implementing the STRIVE service model. The STRIVE service model will be utilized in partnership with the Westchester Putnam Workforce Investment Board, the Westchester One Stop Employment Center, the Department of Social Services and STRIVE.

DSS contractor Westhab will implement the STRIVE model. The contractor would benefit from the observation/training that the STRIVE program provides in order "to reinforce CORE program expectations and methodology." More customers being placed into employment due to the STRIVE program reflects on Westhab's performance.

East Harlem Employment Services owns the trademark STRIVE which is a distinctive and proprietary system developed to help unemployed women and men to find jobs and achieve financial independence. This is a unique system. Therefore, the proposed agreement is exempt from the Westchester County Procurement Policy pursuant to Sole Source exemption, Section 9 of the policy. This contract is also exempt from the application of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly known as Grants Management Common Rule) pursuant to the Sole Source exemption.

The public purpose of this program is to provide the Department and designated contractors with training in the STRIVE service model which will give persons currently on temporary assistance the skills and resources needed to obtain employment which will lead to self sufficiency. The goal and objective of providing training in the STRIVE methodology will be monitored by the department's employment program office.

Accordingly, your Honorable Board's approval of the attached resolution is respectfully recommended.

APPROVED BOARD OF ACQUISITION CONTRACT 08/25/2016 U.S. MARSHALS SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services; be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with East Harlem Employment Service, Inc. d/b/a STRIVE (Support and Training Result in Valuable Employees) to introduce and reinforce the STRIVE Service model and to provide the County with a license to use the STRIVE program and related materials as well as to provide observation and training visits to participants with STRIVE CORE trainers and subsequent technical assistance sessions to reinforce CORE program expectations and methodology to designated staffs of the Department of Social Services and Westhab, as a contractor of the County. The participants would also attend the Annual STRIVE Institute. The contract is for an amount not to exceed \$53,500 to be paid pursuant to an approved budget for the period from July 1, 2016 through June 30, 2017; and be it further

RESOLVED, that, based on the representation of the Commissioner of Social Services, this Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 9 (Sole Source) of said Policy as this is a unique distinctive and proprietary system developed to help unemployed women and men to find jobs and achieve financial independence; and be it further

RESOLVED, that this agreement is subject to County appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2016	263	22	708R	4380	T708	\$26,750
2016	101	22	8900	5860	-----	\$13,375
2017	101	22	8900	5860	-----	\$13,375

Budget Funding Year(s): 2016-17 Start Date: 07/01/16 End Date: 06/30/17
(Must match resolution)

Funding Source		<u>T708</u>	<u>5860</u>
	Tax Dollars:		71%
	State Aid:		29%
<u>\$53,500.00</u>	Federal Aid:	100%	0%
(must match res)	Other:		

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/25/2016 - LISA M. RISA, SECRETARY