



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

52499

DATE: July 27, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$577,438 to be used to implement a program under HUD’s DSS Samaritan Initiative Program and to enter into an Agreement with Westhab, Inc. (Westhab) in the amount not to exceed \$558,550 for the period from October 1, 2016 through September 30, 2017 to provide 24 permanent housing units in various locations to chronically homeless disabled single adults drawn from emergency shelters and the streets and to provide counseling and other services to these clients.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$577,438 to be used to implement a program under HUD’s DSS Samaritan Initiative Program and to enter into an Agreement with Westhab, Inc. (Westhab) in the amount not to exceed \$558,550 for the period from October 1, 2016 through September 30, 2017 to provide 24 permanent housing units in various locations to chronically homeless disabled single adults drawn from emergency shelters and the streets and to provide counseling and other services to these clients. The County will retain \$18,888 as administrative cost.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

Because this is a Renewal Grant, the Federal funding for this program is exempt from the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) and may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a). In addition Westhab is a subgrantee pursuant to the grant agreement and therefore the Common Grant rules do not apply. Finally, the grant agreement with HUD is not a procurement and the agreement with Westhab is exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreement will serve a **public purpose** by providing 24 permanent housing units in various locations to chronically homeless disabled single adults drawn from emergency shelters and the streets. The project also provides housing counseling and life skills training for participants including education on tenant rights and responsibilities, budgeting, maintaining positive relationships with neighbors and the landlord, maintaining the cleanliness of the housing unit, and other life skills needed for successful transition to independent living and housing retention with the ultimate goal of increasing their stability and self-sufficiency.

The goals and objectives of the proposed agreement are to provide 24 permanent housing units in various locations to chronically homeless disabled single adults drawn from emergency shelters and the streets and to provide counseling and other services to these clients.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/JRC

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$577,438 to be used to implement a program under HUD’s DSS Samaritan Initiative Program and to enter into an Agreement with Westhab, Inc. in the amount not to exceed \$558,550 for the period from October 1, 2016 through September 30, 2017 to provide 24 permanent housing units in various locations to chronically homeless disabled single adults drawn from emergency shelters and the streets and to provide counseling and other services to these clients; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|--|--------------------|---------------|-----------|
| 263 | 22 | 688R | 9852 | T688 | \$577,438 |
| 263 | 22 | 688R | 4380 | T688 | \$558,550 |
| | | | | | |

Budget Funding Year(s): 2016
(must match resolution)

Start Date: 10/01/2016

End Date: 09/30/2017

Funding Source

Tax Dollars:

State Aid:

Federal Aid: 100%

Revenue: \$577,438

Expense: \$558,550

(must match resolution)

Other: