



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

52479

DATE: July 17, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$723,735 pursuant to HUD’s Continuum of Care Program and to enter into an Agreement with Westhab, Inc. for an amount not to exceed \$700,062 to provide permanent housing subsidies and case management services to parents between the ages of 18 and 24 and their children for the period from December 1, 2016 through November 30, 2017.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a Continuum of Care Program grant in the amount of \$723,735 (Grant No. NY0862L2T041504). Authority is further requested to enter into an Agreement with Westhab, Inc. (“Westhab”) for an amount not to exceed \$700,062 to provide permanent housing subsidies and intensive case management services to approximately 32 parents between the ages of 18 and 24 and their families, all of the families will have one or more disabled family members pursuant to HUD’s Supportive Housing Program for the period from December 1, 2016 through November 30, 2017 (the “Agreement”). The County will be retaining \$23,673 as administrative cost.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The grant agreement with HUD is not a procurement, therefore the provisions of the Westchester County Procurement Policy do not apply. Because this is a Renewal Grant, the Federal funding for this program is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) and the agreement with Westhab, Inc. may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a).

The proposed agreement will serve **a public purpose** by providing permanent housing and supportive services to homeless young adults between the ages of 18 and 24 and their families with a head of household recovering from mental illness or substance abuse and/or developmental issues and provide intensive supportive services to provide them with instruction in basic life skills and parenting skills.

The goals and objectives of the proposed agreement are to provide permanent housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$723,735 (Grant No. NY0862L2T041504) and to enter into an agreement with Westhab, Inc. (“Westhab”) to provide permanent housing subsidies and intensive case management services to approximately 32 parents between the ages of 18 and 24 and their families, all of the families will have one or more disabled family members pursuant to HUD’s Supportive Housing Program in an amount not to exceed \$700,062 for the period from December 1, 2016 through November 30, 2017; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688R	9852	T688	\$723,735
263	22	688R	4380	T688	\$700,062

Budget Funding Year(s): 2016 Start Date: 12/01/16 End Date: 11/30/17
(must match resolution)

Funding Source	Tax Dollars:
<u>\$723,735</u> (Revenue)	State Aid:
<u>\$700,062</u> (expense)	Federal Aid: <u>100%</u>
must match resolution)	Other: